
• 2017 SUMMER STUDENT LOAN REQUEST •

JCC Enrollment Services Office • Watertown, NY 13601 • Phone 315-786-2355 • FAX 315-786-2349

Before any awards can be approved all applicants must:

1. Be matriculated in a degree program at Jefferson Community College.
2. Be registered for summer classes applicable to your degree program.
3. Have applied for financial aid at Jefferson for the 2016-17 year.
4. Not have any financial aid holds.

To receive a student loan a student must:

1. Follow the instructions and complete the "Student Loan Worksheet" (on the back of this form).
2. Register for and attend at least 6 credits during the summer sessions.
3. Not have received the maximum loan amount for 2016-17 at JCC OR at another eligible institution for 2016-17.

Student summer refunds will NOT be paid until you have been graded in all your classes.

List below all colleges you have attended during the 2016-17 academic year

1. _____ 2. _____ 3. _____
-

PRINT NAME: _____ **STUDENT ID# :** J _____

*I understand that my summer student loan will be based on my enrollment **at the time the loan is processed.***

I understand that I must notify the Enrollment Services Office of any changes to my summer schedule.

*I understand that my loan may be **adjusted, canceled or delayed:***

1. *If I withdraw from any classes or I do not attend my classes;*
2. *If any of my classes are canceled or my schedule changes **in any way;***
3. *If I do not complete the prior semester courses with a passing grade;*
4. *If I register for courses not required for my Jefferson Community College degree.*

I understand that changes in my schedule that result in changes to my student loan may cause me to owe money for courses previously covered by my student loan. If I fail to repay the college, this account will be placed with a collection agency and I will be responsible for all collection costs. I also understand that if I withdraw or abandon my classes, this does not negate my responsibility to pay these charges. If I do not want the student loan, or would like the student loan reduced, I understand that I must complete the Student Loan Change form to have it removed or adjusted.

If I am requesting a student loan, I have completed the back side of this form and I understand it.

(Signature)

(Date)

• 2017 SUMMER LOAN WORKSHEET •

PLEASE NOTE: Student summer refunds will **NOT** be paid until you have been graded in all your classes.

I REQUEST A LOAN IN AN AMOUNT NOT TO EXCEED \$

IF YOU HAD A STUDENT LOAN IN THE FALL 2016 AND/OR SPRING 2017 SEMESTERS, AT ANY COLLEGE, YOU WILL NOT RECEIVE MORE THAN THIS YEARLY AMOUNT.

\$5500 Freshman Dependent

\$9500 Freshman Independent

\$6500 Sophomore Dependent (24+ credits earned)

\$10500 Sophomore Independent

***Please note: you may not be eligible for the maximum requested amount; other aid received and enrollment status will affect loan eligibility amount.**

****If this is your FIRST student loan at JCC, make sure to complete these steps asap****

1) Complete your DIRECT LOAN MASTER PROMISSORY NOTE

***REQUIRED IF YOU HAVE NEVER HAD A DIRECT STUDENT LOAN AT JEFFERSON**

- Log on to www.studentloans.gov
- Select "Sign In" and enter requested information
- Select "Complete Master Promissory Note"
- Select "Subsidized/Unsubsidized"
- Enter Personal Information then click on "continue"
- Enter References then click on "continue"
- Read each section of the "terms and conditions" then check the box and select "continue"
- Sign the Master Promissory Note by entering your First; Middle Initial and Last Name then select "Sign"
- Select "HTML Version" to view your Master Promissory Note before submitting. Print a copy for your records. Close when finished then select "continue"
- Congratulations! You have successfully completed your Master Promissory Note and JCC will receive a copy electronically. Please continue to the next step (Entrance Counseling)

2) Complete the "Entrance Loan Counseling"

REQUIRED IF YOU HAVE NEVER HAD A DIRECT STUDENT LOAN AT JEFFERSON

- Even if you have completed one at another college, you **MUST** complete at JCC!
- Log onto www.studentloans.gov
- Sign in with your SSN, First 2 Letters of Last Name, DOB and FSAID #
- Enter your email address on the side
- Select "Complete Entrance Counseling"
 - this will be the entrance for student Stafford loans
- ~ **DO NOT** select Financial Awareness Counseling~
- Click "Undergraduate"
- Select "New York State", then "Jefferson Community College" from drop down menu
- Click continue
- Read each question and answer. You will be told if you answered correctly or not after each question. To return to questions, click on the X in the pop up box.
- At Step 16, you will be asked to **CLICK** on the blue highlighted "Borrowers Rights & Responsibilities" to acknowledge that you have read them (this will open a separate tab). After reading, tab back to the quiz.
- Once back on the quiz page, **CLICK** "SUBMIT"
- You have now completed the **ENTRANCE COUNSELING**. JCC will receive a copy electronically.