

## EOP Applicant Checklist

Complete the Jefferson Community College application [www.sunyjefferson.edu](http://www.sunyjefferson.edu)

- Apply for a Federal PIN Number at [www.pin.ed.gov](http://www.pin.ed.gov)
- Complete and submit a FAFSA (Federal PELL) application at [www.fafsa.ed.gov](http://www.fafsa.ed.gov)  
as soon as possible. Jefferson's Federal School Code is 002870
- Complete and submit a New York State TAP application at [www.tapweb.org](http://www.tapweb.org)  
as soon as possible. Jefferson's NYTAP code is 2220
- Provide all income documentation to our Financial Aid Office
- Complete and submit an **autobiography** to our EOP Office by June 1<sup>st</sup>
- Complete a personal interview/class schedule with an EOP counselor before classes begin
- Confirm and Attend both required EOP and Freshman Orientations (tentatively scheduled to begin in August, more info to follow)
- Enroll full-time (12-16 credit hours) including the INT 102 course
- Obtain your official class schedule
- Verify your EOP book money amount with our EOP Office before purchasing your books
- Purchase your textbooks after participation in the EOP Orientation
- Questions, please contact the Admissions Office at (315) 786-2277 or (315) 786-6573

## Educational Opportunity Program Expectations 16'-17'

- Offered to matriculated **FULL-TIME STUDENTS ONLY**
- Students must attend all of their classes each semester
- New Students must meet with their EOP counselor for scheduled appointments. Continuing students in good standing are required to meet monthly or as specified by their EOP counselor
- Students must attend schedule retention meetings and enrichment programing
- Students must not withdraw from any courses without consulting with an EOP counselor, advisor, or administrator
- Students must respond to correspondence received from the EOP office
- Students must attend tutoring sessions unless otherwise specified an EOP advisor
- Students must sign a student contract which outlines their responsibilities while participating in EOP
- Failure to uphold the student's responsibilities can result in removal from the program