Medical Billing and Coding Program

Program Summary: This combined 98 hour medical billing and coding course offers the skills needed to accurately code provider encounters by translating medical documentation into medical codes to be used in billing for services/procedures. This course will also discuss billing practices such as the electronic medical health record and how to manually submit an insurance claim. Student will learn the skills needed to correctly abstract information from a patient record, apply coding guidelines and follow reimbursement procedures to optimize physician payment while codes using ICD10CM, CPT and HCPCS manual. Students will gain an understanding of HIPPA, confidentiality, and how to successfully manage the medical business office. Differentiate Medicare, Medicaid, third party, managed care, and private insurance. Learn the roles and responsibilities of the coder, physician, and patient in regard to the legal and ethical aspects of medical coding. The first 6 classes will be devoted to Medical Terminology and Anatomy.

Costs: *$1,799* includes textbooks (traditional Army tuition assistance, GI bill funding and traditional college financial aid does not apply). MyCAA may apply.

The course will assist with and provide information on the national certification for medical coding: After completing the course, the student may want to obtain a certification in medical coding **for an additional cost** through one of the entities that offers the certification. It is suggested students obtain 6-month experience and purchase additional materials and practice exams to assist with the certification exam. Certification information on AAPC, American Academy of Professional Code and AHIMA, American Health Information Management Associate will be provided during the course.

- **Maximum participation is 20**

- **No refund after start date.**

- **For more information, call the JCC Continuing Education Division at 315-786-2233 or ced@sunyjefferson.edu**

Pick up the application at the Information Session:
November 14, 2017
Extended Learning Ctr., Rm. E-116
5:00 - 7:00 p.m.

Jefferson Community College
Watertown, NY 13601
315-786-2233

Payment Deadline:
February 19, 2018

14-week
Medical Billing & Coding
Course Code: CCI 007 701
March 5 – June 11, 2018
Mondays/Thursdays
6:00 – 9:30 p.m.
$1,799

www.facebook.com/sunyjeffersoncontinuingeducation

Medical Billing and Coding Professional – 98 Hours

Medical Billing and Coding Professional

Healthcare in America has undergone tremendous change recently, and more changes are promised for the future. These changes have resulted in an increased demand for qualified medical coders. Ever-changing regulations and reimbursement procedures have created a complicated rules and regulations system that requires specialized training and knowledge. Students are given the knowledge and tools necessary to navigate the complex world of medical coding.

Additionally, Medical Coders determine codes for physician procedures and diagnosis - using ICD- 10-CM, CPT and HCPCS coding protocols for third party billing purposes.

Medical Billing & Coding Professional –

Employment & Education

Medical Billing and Coding is one of the fastest growing careers in the health care industry today!

The need for professionals that understand how to code health care services and procedures for third party insurance reimbursement is growing substantially. Physician practices, out-patient facilities, long-term care facilities, chiropractic practices, physical therapy practices and other health care providers all depend on medical billing and coding for insurance carrier reimbursement.

Educational Requirements*

People interested in becoming Medical Coders or pursuing national certification should have a high school diploma or GED equivalent. Also, Certain National Medical Coding Certification exams are very complex and may require 6 months to 2 years of suggested practical coding experience prior to taking the exam or being recognized as a certified medical coding professional.

Medical Billing and Coding Program

This 98 hour course offers the skills needed to solve insurance billing problems, how to manually file claims (using the CPT and ICD-9 manual), complete common insurance forms, trace delinquent claims

(EOB's) and use generic forms (CMS 1500) to streamline billing procedures. The course covers the following areas: CPT (introduction, guidelines, evaluation and management), specialty fields (such as surgery, radiology and laboratory), ICD-10 (introduction and guidelines) and basic claims process for medical insurance and third party reimbursement. Students will learn how to find the service codes using coding manuals, (CPT & ICD-10-CM).

After obtaining the suggested practical work experience and at an additional cost, students who complete this course could be qualified to sit for the American Academy of Professional Coders (AAPC) - Certified Professional Coder Exam (CPC or CPC-H - Apprentice); the American Health Information Management Association (AHIMA) Certified Coding Associate (CCA) exam; and/or other National Certification Exams.

Medical Billing and Coding Detailed Course Information

♦ basics of health insurance and procedural coding
♦ introduction to CPT Manual
♦ evaluation and management services
♦ Anesthesia/Surgery, Radiology and Pathology/Laboratory Medicine
♦ Diagnosis Coding
♦ CPT Modifiers, Injury codes and Late Effects
♦ Introduction to International Classification of Diseases, Clinical Modifications, Coding Guidelines
♦ The Health Insurance Claim Form (CMS 1500)
♦ HIPAA and Electronic Date Interchange (EDI)
♦ Tracing Delinquent Claims and Insurance Problem Solving
♦ Managed Care Systems and Special Plans & Third Party Reimbursement, Medicare,

♦ This entry-level course does not require the use of a computer as the focus of a coding professional is the proper use of coding and the related coding manual.