



2017 Spring Semester

Creative Career Development Workshop Series

All workshops are **FREE** and sponsored by the Career Planning and Job Placement Service at Jefferson.

Career Direction Connection: This is a chance for any **“Undecided”** student to connect their Personality Traits with compatible Career Fields and choose the JCC Major that will help you prepare for that future direction!

- ⇒ **February 15 — 12:20—1:15 PM** – For **“Undecided Students”**—Jules 6-111
- ⇒ **March 22 —12:20—1:15 PM**—For **“Undecided Students”** - Jules 6-111
- ⇒ **April 12—12:20—1:15 PM**—For **“Undecided Students”** - Jules 6-111

Job Search Techniques: Searching for a Job is a full-time Job! Let us tell you more about our online employment network, **CANNONlink**, and the unique resources and techniques to search, and secure campus, local, regional, or national employment!

- ⇒ **April 19—12:20—1:15 PM**—Open to all JCC Students—Jules 6-111
- ⇒ **April 26—12:20—1:15 PM** —Open to all JCC Students—Jules 6-111

Nothing To Cover Up: Learn what information to **uncover** when it comes to writing **Cover Letters!** You have so much more to offer than you realize!

- ⇒ **March 2—12:30—1:50 PM**—Open to all JCC Students—Jules 6-111
- ⇒ **April 27 —12:30—1:50**—Open to all JCC Students—Jules 6-111

Teachable Techniques: There are various **INTERVIEWING STYLES** and **TECHNIQUES** that exist and you may not know about them! Let us teach you what they are and help you ease your mind and help you Interview with confidence!

- ⇒ **April 18—12:30—1:50 PM**—Open to all JCC Students—6-111

*Learn more about JCC’s Career Planning and Job Placement Services at
www.sunyjefferson.edu/careerplanning/*

**ALL
workshops
are open to
ALL JCC
students!**



Find out more about these workshops on Facebook at Career Services at Jefferson!

Sign-up for CANNONLink to see the latest job postings from Employers!



**Career Planning
&
Job Placement Services**

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Resume Success: Learn how to **DEVISE** a Resume! Review key language and the three elements for success: Resume **Format, Content,** and **Style!**

⇒ **February 16 —12:30—1:50 PM**

Open to **all JCC Students—Jules 6-111**

⇒ **March 16 —12:30—1:50 PM**

Designed for **Student Veterans—Jules 6-111**

⇒ **April 13—12:30—1:50 PM**

Designed for **Adult Learners—Jules 6-111**

⇒ **May 4—12:30—1:50 PM**

Designed for **May Graduates—Jules 6-111**

Resume Critique Sessions: If you have an **EXISTING** Resume we can critique it on-the-spot; first-come, first-served! You can also drop off your Resume and your Critique can be picked up at a later date, or e-mailed to you.

⇒ **April 17 - 1:00—3:00 PM**—Collaborative Learning Center (CLC)

⇒ **April 25— 1:00—3:00 PM**—Collaborative Learning Center (CLC)

⇒ **May 1—1:00—3:00 PM**—Collaborative Learning Center (CLC)

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