



2018 Spring Semester

Creative Career Development Workshop Series

All workshops are **FREE** and sponsored by the Career Planning and Job Placement Service at Jefferson.

Nothing To Cover Up: Learn what information to *uncover* when it comes to writing **Cover Letters!** You have so much more to offer than you realize!

⇒ **April 5—12:30—1:50 PM**—Open to all JCC Students—Jules 6-112

Teachable Techniques: There are various **INTERVIEWING STYLES** and **TECHNIQUES** that exist and you may not know about them! Let us teach you what they are and help you ease your mind and help you Interview with confidence!

⇒ **March 7—12:20—1:15 PM**—Open to all JCC Students—6-109

Resume Success: Learn how to **DEVISE** a Resume! Review key language and the three elements for success: Resume **Format, Content, and Style!**

⇒ **March 15 —12:30—1:50 PM**—Open to all JCC Students—Jules 6-112

⇒ **April 24 —12:30—1:50 PM**—Open to all JCC Students—Jules 6-112

⇒ **May 3—12:30—1:50 PM**—Open to all JCC Students—Jules 6-112

Resume Critique Sessions: If you have an **EXISTING** Resume we can critique it on-the-spot; first-come, first-served! You can also drop off your Resume and your Critique can be picked up at a later date, or e-mailed to you.

⇒ **April 26 - 1:00—3:00 PM**—Collaborative Learning Center (CLC)

⇒ **May 7— 1:00—3:00 PM**—Collaborative Learning Center (CLC)

*Learn more about JCC’s Career Planning and Job Placement Services at
www.sunyjefferson.edu/careerplanning/*

**ALL
workshops
are open to
ALL JCC
students!**



Find out more about these workshops on Facebook at Career Services at Jefferson!

Sign-up for CANNONLink to see the latest job postings from Employers!



**Career Planning
&
Job Placement Services**

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