

**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

**MINUTES OF MEETING
WEDNESDAY, APRIL 6, 2016**

Present: James Scordo, Chair) TRUSTEES
Pamela Beyor-Murtha)
Cailey Burrows)
Michael Crowley)
Terry Fralick, Vice Chair)
Judith Gentner)
Steven Haas)
Nathan Hunter)

Excused: Doris McLallen)
Lisa Weber)

Administrative Staff:

Carole McCoy, President
Dan Dupee, VP-Administration & Finance
Tom Finch, VP-Academic Affairs
Betsy Penrose, VP Students

Guests: Jim Buyea, Chief Information Officer
Linda Dening, Faculty Association Vice President
Leslie DiStefano, Marketing/Communications Director
Linda Dittrich, Associate Vice President - Math/Science/Allied Health/Business/Tech
Jeri Fairman, Associate Vice President – Liberal Arts
Christie Grimes-Topping, Associate Professor of English
Ron Shidemantle, Dean of Students
Pope Vickers, Assistant Professor of Business
Kerry Young, Executive Director for Finance and Human Resources

The regular monthly meeting of the Board of Trustees of Jefferson Community College was called to order at 4:00 p.m., on Wednesday, April 6, 2016, in the Board Room, 6-220, Jules Center, Jefferson Community College, Watertown, New York, by Board Chair Jim Scordo.

APPROVAL OF MINUTES

On motion made by Terry Fralick, seconded by Cailey Burrows, the minutes of the March 2 meeting were approved.

PRIVILEGE OF THE FLOOR

Chair Scordo offered privilege of the floor. No one came forward to address the Board.

UPDATE FROM THE FOUNDATION

Nate Hunter provided the following update:

- 201 tickets sold to date for the CLC Dedication Event with \$90,000+ in donations
- Academic Works, a new scholarship application tool, has officially launched with 121 students already using it
- Upcoming events include the Scholars Reception on April 28 and the Clambake on August 12

UPDATE FROM THE STUDENT TRUSTEE

Cailey Burrows thanked the Trustees for their support of the Collaborative Learning Center noting that students love the new learning environment. She noted two powerful events hosted recently by the Campus Activities Board - the women's empowerment presentation and a presentation on the heroin/human trafficking epidemic. She also recognized a relative new student club, Cosplay, who raised \$2000 through its inaugural CannonCon event and will be holding a cinematic festival on April 16th. In addition, Student Government is holding a forum to meet candidates for SG elections on April 12 and will also be holding a blood drive on April 29.

UPDATE FROM THE SENATE PRESIDENT

There is no report as Senate as the next meeting is scheduled for April 12.

PRESIDENT'S REPORT

1. President McCoy introduced new Trustees Judy Gentner and Pam Beyor-Murtha who have been appointed by Governor Cuomo to fill the unexpired terms of Michelle Pfaff and David Clark, respectively.
2. President McCoy congratulated four students recently recognized for their academic and co-curricular accomplishments. President McCoy and PTK Advisor Tim Grosse traveled to Albany where Mark Patrick and Kouma Semanya were honored as members of the Phi Theta Kappa (PTK) All-New York Academic Team. Vice President Penrose accompanied Student Trustee Cailey Burrows and Michael Pitts to Albany where they each received the SUNY Chancellor's Award for Student Excellence.
3. President McCoy noted she would be traveling to Washington DC next week with student Lauren Kent who will be testifying before a Congressional sub-committee on the challenges facing millennial college students. We believe this is the first time a Jefferson student or staff member has testified before Congress.
4. Christy Grimes-Topping thanked the Board and administration for the opportunity of her Fall 2015 sabbatical leave and provided an overview of her research on creative writing pedagogy and subsequent determination that Jefferson is well positioned to offer long form creative writing.
5. Alexander (Pope) Vickers reviewed the College's process and progress with the SUNY Chancellor's and Governor's goal of applied, or experiential, learning being embedded in all SUNY academic programs. Jefferson is well positioned to achieve this goal with applied learning already incorporated in 34 of 37 degree programs and 176 individual courses.

THEREFORE, BE IT RESOLVED, that the Jefferson Community College Board of Trustees hereby approves the following budget amendment:

INCREASE REVENUE:

Community Schools Grant –State Grants	2616-3011-5420	<u>\$166,666.00</u>
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Total Revenue Increase \$166,666.00

INCREASE EXPENDITURE:

Community Schools Grant –Prof P/T	2616-3011-6102	\$ 16,800.00
Community Schools Grant –Prof Stipends	2616-3011-6104	5,000.00
Community Schools Grant –State ERS	2616-3011-6201	2,243.00
Community Schools Grant –Social Security	2616-3011-6204	1,285.00
Community Schools Grant –Workers Comp	2616-3011-6205	168.00
Community Schools Grant –Comp Equipment	2616-3011-7006	1,797.00
Community Schools Grant –Instr Supplies	2616-3011-7108	400.00
Community Schools Grant –Oper Supplies	2616-3011-7110	700.00
Community Schools Grant –Bldg Prop Rental	2616-3011-7214	62,834.00
Community Schools Grant –Comp Software	2616-3011-7217	12,500.00
Community Schools Grant –Indirect Cost	2616-3011-7231	15,151.00
Community Schools Grant –Prof Svc Fees	2616-3011-7241	<u>\$ 47,788.00</u>

Total Expenditure Increase \$166,666.00

Upon presentation and on motion by Chair Hunter, and seconded by Steve Haas, the Board unanimously approved the following budget amendment:

**RESOLUTION NO. 123-16: 2015-2016 BUDGET AMENDMENT
SUNY CHILDCARE GRANT**

WHEREAS, the College received notification of funding from the State in the amount of \$89,800 which is more than the estimate used at the time the operating budget was formulated;

NOW, THEREFORE BE IT RESOLVED, that the Jefferson Community College Board of Trustees approves the operating budget amendment:

INCREASE REVENUE:

SUNY Child Care Grant – Revenue	2602-3011-5420	<u>\$ 8,000.00</u>
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Total Increase in Revenue \$ 8,000.00

INCREASE EXPENDITURES:

SUNY Child Care Grant – Other Fees	2602-3011-7239	<u>\$ 8,000.00</u>
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Total Increase in Expenditure \$ 8,000.00

Ogdensburg Rescue Squad
(clinical agreement, paramedic program)

Economic Modeling LLC (EMSI)
(contract for Analyst web-based tool)

Jefferson-Lewis BOCES
(EDGE concurrent enrollment program)

Nazareth College / College at Brockport
(Jefferson Higher Education Center agreement)

Nebraska Student Loan Program
(Inceptia student loan program)

SUNY Research Foundation
(Small Business Development Center grant)

Town of Watson
(Center for Community Studies study)

NOW, THEREFORE, BE IT RESOLVED, that the Jefferson Community College Board of Trustees does hereby recognize and ratify the aforementioned agreements.

President McCoy presented two resolutions in recognition of service for Trustees David Clark (Res. 126-16) and Michelle Pfaff (Res. 127-16). On motion made by Steve Haas, seconded by Judy Gentner, the Board unanimously approved Resolutions 126-16 and 127-16 as follows:

**RESOLUTION NO. 126-16: RECOGNITION OF SERVICE
 DAVID J. CLARK**

WHEREAS, David J. Clark was first appointed to serve as a member of the Board of Trustees by Governor Andrew Cuomo in September 2012; and

WHEREAS, during his tenure, David Clark has served as chair of the Facilities Committee, a member of the Budget & Planning Committee, a member of the Personnel Committee; and a member of the Academic & Educational Services Committee; and

WHEREAS, David Clark has supported Jefferson Community College as a member of the Board of Directors of the Jefferson Community College Foundation from 2014-2015 and has been a generous contributor and benefactor thereof; and

WHEREAS, David Clark has supported Jefferson Community College through his enthusiastic participation in campus events, his generous donation of time and talent, and his knowledgeable and thoughtful counsel; and

ADJOURNMENT

On motion made by Mike Crowley, seconded by Terry Fralick, the meeting was adjourned at 4:45 p.m.

Respectfully submitted,

Karen J. Freeman
Secretary to the Board