

**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

**MINUTES OF MEETING
WEDNESDAY, APRIL 5, 2017**

Present: Terry Fralick, Chair) TRUSTEES
Pamela Beyor-Murtha)
Michael Crowley)
Elizabeth Fipps)
Judy Gentner)
Steven Haas)
Nathan Hunter)
Reganne Smith)
Lisa Weber)

Excused: David Males)

Administrative Staff:

Carole McCoy, President
Dan Dupee, VP-Administration & Finance
Thomas Finch, VP-Academic Affairs

Guests:

Michael Avery, Chair - English Department
Linda Dening, Professor of Accounting
Leslie DiStefano, Marketing/Communications Director
Linda Dittrich, AVP – Science Division
Jeri Fairman, AVP – Liberal Arts
Greg Griffin, Executive Director of the JCC Foundation
Terrence Harris, Dean of Continuing Education
John Penrose – Senate President / Professor of Chemistry
Roy Romano, Assistant Professor of English
Pope Vickers, Assistant Professor of Hospitality & Tourism
Kerry Young, Executive Director of Finance and Human Resources

The regular monthly meeting of the Board of Trustees of Jefferson Community College was called to order at 4:00 p.m., on Wednesday, April 5, 2017, in the Board Room, 6-220, Jules Center, Jefferson Community College, Watertown, New York, by Board Chair Terry Fralick.

APPROVAL OF MINUTES

On motion made by Pam Beyor-Murtha, seconded by Beth Fipps, the minutes of the March 1 meeting were approved.

PRIVILEGE OF THE FLOOR

Chair Fralick offered privilege of the floor. No one came forward to address the Board.

UPDATE FROM THE FOUNDATION

Trustee representative on the Foundation Board Nathan Hunter reported that the Foundation meets next week. At the last meeting Greg Griffin presented the mission and vision. Upcoming events include the Scholars Reception on April 25 and the Clambake on August 11 at which the new president will be welcomed.

UPDATE FROM THE STUDENT TRUSTEE

Student Trustee Reganne Smith reported that budgets for student clubs for 2017-2018 were being finalized. Student Government elections will be held in April and an open forum to meet the candidates will be held April 19. A blood drive will be held in April. Additionally, President McCoy noted that nearly 500 attended the CannonCon event held in March.

UPDATE FROM THE SENATE PRESIDENT

John Penrose provided written reports from the March 7 and April 4 Senate meetings. He drew attention to highlights from those meetings including the presidential search update provided by Trustee Crowley, a presentation by Pope Vickers on applied learning and a presentation on the Starfish product.

PRESIDENT'S REPORT

1. Terrence Harris, Dean of Continuing Education, provided an annual update on non-credit enrollment activities including:
 - Jefferson Higher Education Center which has nine academic partners offering 15 bachelors and masters programs;
 - Workforce development initiatives – Jefferson received the largest grant of all recipients;
 - New Troops to Energy program (natural gas boot camp) which is graduating its first cohort and has a second cohort starting in May;
 - Expansion of Kids College and new partnerships;
 - Concurrent enrollment which will have a new tuition model come Fall 2017; and
 - New initiatives including a Gouverneur writing project grant, expanded College in Prison and the Lewis County extension site.
2. Assistant professor of English, Roy Romano, reported on his Fall 2016 sabbatical on developmental education. He thanked the Board for supporting his sabbatical and reviewed activities which included researching the success rate of students entering into developmental coursework at other colleges and attending numerous conferences. Primary recommendations include a review of Jefferson's English course sequence which could be detrimental to developmental students and a revision of Jefferson's approach to developmental education.
3. Assistant professor Pope Vickers reported on the final work of the Applied Learning Committee of which he is chair. As mandated by SUNY, the committee completed all seven reporting segments and concluded that Jefferson already incorporates applied learning in 34 of 37 degree programs. While the majority of departments support the notion, it was not the unanimous opinion of the faculty that applied learning be a requirement for graduation.

NOW, THEREFORE, BE IT RESOLVED, that the Jefferson Community College Board of Trustees does hereby recognize and ratify the aforementioned agreements.

Other Discussion:

Trustee Beyor-Murtha asked about the status of the campus security review. President McCoy advised that Vice President Penrose would be providing an update at the May Trustee meeting.

Trustee and search committee chair Mike Crowley provided the following update on the Presidential Search; a similar update was sent to the campus community on April 3:

- Trustee Crowley thanked the campus community for their time and interest as the four finalist candidates in the Presidential Search visited our campus during the week of March 20th. More than 370 pages of candid feedback on the finalists were uploaded electronically for the Trustees to review prior to deliberations
- On March 30, the Board of Trustees deliberated in Executive Session, with search consultant Jesse Thompson facilitating, and by a unanimous vote selected our choice for Jefferson's next president.
- As far as next steps go, later this month, the individual selected by the Trustees will meet with Chancellor Zimpher and members of the SUNY Board of Trustees in anticipation of confirmation at the May 3 meeting of the SUNY Board of Trustees.
- Until such time, the name of the candidate chose must remain confidential. We are hopeful that both SUNY and Jefferson Community College can announce the new president of Jefferson Community College on May 3rd.
- In closing, on behalf of the Board, Trustee Crowley thanked the members of the search committee for their work, their diligence and the countless hours spend in a monumental effort that brought four strong candidates to campus.

Trustee Crowley made a motion that the Board offer letters of commendation to members of the Presidential Search Committee. Lisa seconded the motion and it was passed unanimously.

EXECUTIVE SESSION

On motion made by Mike Crowley, seconded by Beth Fipps, the Board adjourned to Executive Session at 5:18 p.m. pursuant to Article 7, Section 105(e) of the Public Officers Law.

RECONVENTION

The Board reconvened in open session at 6:12 p.m.

ADJOURNMENT

On motion made by Mike Crowley, seconded by Pam Beyor-Murtha, the meeting was adjourned at 6:12 p.m.

Respectfully submitted,

Karen J. Freeman
Secretary to the Board