

**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 191-21

DATE: DECEMBER 1, 2021

SUBJECT: 2021-2022 BUDGET AMENDMENT
EDUCATIONAL OPPORTUNITY PROGRAM (EOP)
GRANT

GRANT PERIOD: SEPTEMBER 1, 2021 – AUGUST 31, 2022

WHEREAS, funds have been received from the State University of New York's (SUNY) Educational Opportunity Program (EOP) to provide access, academic support and financial aid to full-time, matriculated, New York State students who show promise for succeeding in college but who may not have otherwise been offered admission;

THEREFORE, BE IT RESOLVED, that the Jefferson Community College Board of Trustees hereby approves the following budget amendment:

INCREASE REVENUE:

Educ. Opportunity Prog (EOP) –State Grants	2618-3011-5420	<u>\$ 54,488.00</u>
Total Revenue Increase		\$ 54,488.00

INCREASE EXPENDITURE:

Educ. Opportunity Prog (EOP) –Prof FT	2618-3011-6101	\$ 1,246.00
Educ. Opportunity Prog (EOP) –Prof PT	2618-3011-6102	6,000.00
Educ. Opportunity Prog (EOP) –Student Tutor	2618-3011-6142	6,000.00
Educ. Opportunity Prog (EOP) –Instr Supplies	2618-3011-7108	1,730.00
Educ. Opportunity Prog (EOP) –Workshops	2618-3011-7253	3,512.00
Educ. Opportunity Prog (EOP) –Schol Awards	2618-3011-7512	<u>\$ 36,000.00</u>
Total Expenditure Increase		\$ 54,488.00

**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 192-21
DATE: DECEMBER 1, 2021
SUBJECT: 2021-2022 BUDGET AMENDMENT
TITLE III GRANT – YEAR 3
GRANT PERIOD: OCTOBER 1, 2021 – SEPTEMBER 30, 2022

WHEREAS, funds have been received from the U.S. Department of Education through the Title III Grant to fund various initiatives to enhance instruction and student success;

THEREFORE, BE IT RESOLVED, that the Jefferson Community College Board of Trustees hereby approves the following budget amendment:

INCREASE REVENUE:

Title III Grant –Federal Grants	2550-3011-5410	<u>\$425,000.00</u>
Total Revenue Increase		\$425,000.00

INCREASE EXPENDITURE:

Title III Grant – Prof F/T	2550-3011-6101	\$191,976.00
Title III Grant – Prof Adjuncts	2550-3011-6103	31,590.00
Title III Grant – Prof Stipends	2550-3011-6104	26,000.00
Title III Grant – State ERS	2550-3011-6201	16,595.40
Title III Grant – State TRS	2550-3011-6202	2,125.80
Title III Grant –TIAA CREF	2550-3011-6203	1,512.33
Title III Grant – Social Security	2550-3011-6204	14,979.80
Title III Grant – Workers Comp	2550-3011-6205	1,082.83
Title III Grant – Life Insurance	2550-3011-6206	141.06
Title III Grant – Disability Insurance	2550-3011-6208	319.44
Title III Grant – Health Insurance	2550-3011-6209	19,755.67
Title III Grant – Instructional Supplies	2550-3011-7108	6,200.00
Title III Grant – Computer Software	2550-3011-7217	42,956.72
Title III Grant – Prof Service Fees	2550-3011-7241	31,000.00
Title III Grant – Staff Development	2550-3011-7246	20,000.00
Title III Grant – Travel	2550-3011-7250	10,000.00
Title III Grant – Workshops/Seminars	2550-3011-7253	<u>\$ 8,764.95</u>
Total Expenditure Increase		\$425,000.00

**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 193-21
DATE: DECEMBER 1, 2021
SUBJECT: 2021-2022 BUDGET AMENDMENT
SBDC STATE GRANT - ROLLOVER
GRANT PERIOD: OCTOBER 1, 2020 – APRIL 30, 2022

WHEREAS, the College has received funding from the State University of New York (SUNY) conduct a project entitled “COVID-19 Disaster Relief Technical Assistance Grant and SUNY has certain funds available to support the activities of the NYS Small Business Development Center (SBDC) and the funding agency has agreed to work together on projects;

WHEREAS, the College received funding for the 2020/21 fiscal year that must be carried over to the 2021/22 fiscal year;

THEREFORE, BE IT RESOLVED, that the Jefferson Community College Board of Trustees approves the following budget amendment:

INCREASE REVENUE:

SBDC State Grant – Revenue	2531-3011-5410	<u>\$100,000.00</u>
Total Revenue Increase		\$100,000.00

INCREASE EXPENDITURE:

SBDC State Grant – Indirect Cost	2531-3011-7231	\$ 9,091.00
SBDC State Grant – Prof Service Fees	2531-3011-7241	<u>\$ 90,909.00</u>
Total Expenditure Increase		\$100,000.00

**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 194-21
DATE: DECEMBER 1, 2021
SUBJECT: 2021-2022 BUDGET AMENDMENT
TRUTH INITIATIVE TOBACCO/VAPE FREE
COLLEGE PROGRAM GRANT - ROLLOVER
GRANT PERIOD: SEPTEMBER 8, 2020 – MARCH 31, 2022

WHEREAS, funds have been received from Truth Initiative, America’s largest nonprofit public health organization committed to making tobacco use and nicotine addiction a thing of the past;

WHEREAS, the College received funding for the 2020/21 fiscal year that must be carried over to the 2021/22 fiscal year;

THEREFORE, BE IT RESOLVED, that the Jefferson Community College Board of Trustees hereby approves the following budget amendment:

INCREASE REVENUE:

Truth Initiative Grant –Local Grants	2836-3011-5430	<u>\$15,999.84</u>
	Total Revenue Increase	\$15,999.84

INCREASE EXPENDITURE:

Truth Initiative Grant – Student Aides	2836-3011-6141	\$ 2,725.00
Truth Initiative Grant – Printing	2836-3011-7104	3,105.00
Truth Initiative Grant – Instr Supplies	2836-3011-7108	901.84
Truth Initiative Grant – Indirect Cost	2836-3011-7231	1,268.00
Truth Initiative Grant – Workshops/Sem	2836-3011-7253	<u>\$ 8,000.00</u>
	Total Expenditure Increase	\$15,999.84

**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 195-21

DATE: DECEMBER 2, 2020

SUBJECT: ACCEPTANCE OF AUDIT
Jefferson Community College Foundation

BE IT RESOLVED, that the Jefferson Community College Board of Trustees hereby accepts the attached audit of the financial statements of the Jefferson Community College Foundation for the year ending August 31, 2021 as prepared by Bowers & Company, CPAs PLLC.

JEFFERSON COMMUNITY
COLLEGE FOUNDATION, INC.
A COMPONENT UNIT OF
JEFFERSON COMMUNITY COLLEGE

FINANCIAL STATEMENTS
August 31, 2021

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A Component Unit of Jefferson Community College

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**BOWERS & COMPANY
CPAs PLLC**

CERTIFIED PUBLIC ACCOUNTANTS • BUSINESS CONSULTANTS

INDEPENDENT AUDITOR'S REPORT

**TO THE BOARD OF DIRECTORS
JEFFERSON COMMUNITY COLLEGE FOUNDATION, INC.**

Report on the Financial Statements

We have audited the accompanying financial statements of **JEFFERSON COMMUNITY COLLEGE FOUNDATION, INC.**, (a nonprofit organization) which comprise the statement of financial position as of August 31, 2021, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

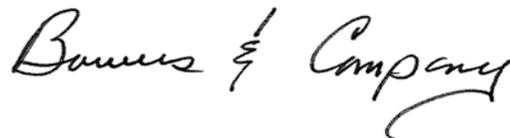
In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Jefferson Community College Foundation, Inc. as of August 31, 2021 and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited the Jefferson Community College Foundation, Inc.'s 2020 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated November 9, 2020. In our opinion, the summarized comparative information presented herein as of and for the year ended August 31, 2020, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated November 5, 2021, on our consideration of Jefferson Community College Foundation, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Jefferson Community College Foundation, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Jefferson Community College Foundation, Inc.'s internal control over financial reporting and compliance.

The image shows a handwritten signature in cursive script that reads "Bowers & Company". The signature is written in dark ink and is positioned to the right of the date and location text.

Watertown, New York
November 5, 2021

JEFFERSON COMMUNITY COLLEGE FOUNDATION, INC.

A Component Unit of Jefferson Community College

AUDITED FINANCIAL STATEMENTS**STATEMENT OF FINANCIAL POSITION**

August 31, 2021 with Comparative Totals for 2020

	ASSETS	
	2021	2020
CURRENT ASSETS		
Cash and Cash Equivalents	\$ 779,231	\$ 731,562
Accounts Receivable	10,903	5,000
Accrued Interest Receivable	11,262	12,259
Note Receivable from Related Party, Current Portion	26,706	25,314
Prepaid Expenses	3,300	-
Total Current Assets	<u>831,402</u>	<u>774,135</u>
OTHER ASSETS		
Investments	8,230,188	6,886,806
Note Receivable from Related Party, Noncurrent Portion	314,459	341,165
Total Other Assets	<u>8,544,647</u>	<u>7,227,971</u>
TOTAL ASSETS	<u><u>\$ 9,376,049</u></u>	<u><u>\$ 8,002,106</u></u>
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts Payable	\$ 5,155	\$ 4,332
Total Current Liabilities / Total Liabilities	<u>5,155</u>	<u>4,332</u>
NET ASSETS		
Without Donor Restrictions:		
Operating	743,111	631,340
Board Designated	709,734	636,700
Total Net Assets Without Donor Restrictions	<u>1,452,845</u>	<u>1,268,040</u>
With Donor Restrictions	7,918,049	6,729,734
Total Net Assets	<u>9,370,894</u>	<u>7,997,774</u>
TOTAL LIABILITIES AND NET ASSETS	<u><u>\$ 9,376,049</u></u>	<u><u>\$ 8,002,106</u></u>

See notes to audited financial statements.

JEFFERSON COMMUNITY COLLEGE FOUNDATION, INC.
A Component Unit of Jefferson Community College

STATEMENT OF ACTIVITIES

Year Ended August 31, 2021 with Summarized Totals at August 31, 2020

	Without Donor Restrictions	With Donor Restrictions	Totals 2021	2020 (Summarized)
REVENUES				
Contributions	\$ 153,540	\$ 251,049	\$ 404,589	\$ 258,841
Special Events	101,969	3,026	104,995	92,286
Interest and Dividends	16,209	89,632	105,841	140,592
Realized Gain on Investments	45,668	286,716	332,384	28,099
Unrealized Gain on Investments	174,796	780,068	954,864	130,731
Management Fee	34,624	-	34,624	33,906
Note Receivable Interest Income	20,156	-	20,156	21,476
Net Assets Released from Restrictions	222,176	(222,176)	-	-
Total Revenues	<u>769,138</u>	<u>1,188,315</u>	<u>1,957,453</u>	<u>705,931</u>
EXPENSES				
Programs:				
Scholarship Awards	298,029	-	298,029	309,121
Alumni Operations	23,194	-	23,194	2,624
Grants to College	121,417	-	121,417	23,321
Total Programs	<u>442,640</u>	<u>-</u>	<u>442,640</u>	<u>335,066</u>
Management and General	106,239	-	106,239	115,395
Fundraising	35,454	-	35,454	66,733
Total Expenses	<u>584,333</u>	<u>-</u>	<u>584,333</u>	<u>517,194</u>
Change in Net Assets	184,805	1,188,315	1,373,120	188,737
Net Assets - Beginning of Year	<u>1,268,040</u>	<u>6,729,734</u>	<u>7,997,774</u>	<u>7,809,037</u>
Net Assets - End of Year	<u>\$ 1,452,845</u>	<u>\$ 7,918,049</u>	<u>\$ 9,370,894</u>	<u>\$ 7,997,774</u>

See notes to audited financial statements.

JEFFERSON COMMUNITY COLLEGE FOUNDATION, INC.
A Component Unit of Jefferson Community College

STATEMENT OF FUNCTIONAL EXPENSES

Year Ended August 31, 2021 with Summarized Totals at August 31, 2020

	<u>Program Services</u>			<u>Total Program Services</u>	<u>Support Services</u>		<u>Totals</u>	
	<u>Scholarship Awards</u>	<u>Alumni Operations</u>	<u>Grants to College</u>		<u>Management and General</u>	<u>Fundraising</u>	<u>2021</u>	<u>2020 (Summarized)</u>
Accounting Services	\$ -	\$ -	\$ -	\$ -	\$ 12,000	\$ -	\$ 12,000	\$ 12,000
Activity Expenses	-	-	116,271	116,271	2,551	-	118,822	23,277
Audit Expense	-	-	-	-	8,525	-	8,525	9,187
Insurance	-	-	-	-	1,500	-	1,500	1,500
Membership Fees	-	-	-	-	724	-	724	406
Miscellaneous	-	-	-	-	11,367	-	11,367	3,746
Office Expenses	-	-	-	-	1,314	-	1,314	209
Payroll Expenses	-	23,194	-	23,194	52,200	29,006	104,400	118,998
Postage	-	-	-	-	1,401	101	1,502	2,180
Printing	-	-	-	-	1,529	1,290	2,819	2,555
Professional Fees	-	-	-	-	13,128	-	13,128	5,453
Project Expenses	-	-	5,146	5,146	-	5,057	10,203	5,741
Scholarship Awards	298,029	-	-	298,029	-	-	298,029	309,121
Website	-	-	-	-	-	-	-	23,321
Bad Debt Recovery	-	-	-	-	-	-	-	(500)
Total Expenses	\$ 298,029	\$ 23,194	\$ 121,417	\$ 442,640	\$ 106,239	\$ 35,454	\$ 584,333	\$ 517,194

See notes to audited financial statements.

JEFFERSON COMMUNITY COLLEGE FOUNDATION, INC.
A Component Unit of Jefferson Community College

STATEMENT OF CASH FLOWS

Year Ended August 31, 2021 with Comparative Totals for 2020

	2021	2020
CASH FLOWS FROM OPERATING ACTIVITIES		
Increase in Net Assets	\$ 1,373,120	\$ 188,737
Adjustments to Reconcile Increase in Net Assets to Net Cash Used In Operating Activities:		
Unrealized Gain on Investments	(954,864)	(130,731)
Realized Gain on Investments	(332,384)	(28,099)
Bad Debt Recovery	-	(500)
Change in Operating Assets and Liabilities:		
(Increase) Decrease in:		
Accounts Receivable	(5,903)	5,924
Unconditional Promises to Give	-	9,615
Accrued Interest Receivable	997	504
Prepaid Expenses	(3,300)	-
Increase (Decrease) in:		
Accounts Payable	823	(20,961)
Deferred Revenue	-	(14,500)
Contributions Restricted for Permanent Investment	<u>(92,504)</u>	<u>(109,618)</u>
Net Cash Used In Operating Activities	<u>(14,015)</u>	<u>(99,629)</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Collections on Note Receivable from Related Party	25,314	23,994
Purchase of Investments	(2,123,906)	(2,633,864)
Proceeds from Sale of Investments	<u>2,067,772</u>	<u>2,552,189</u>
Net Cash Used In Investing Activities	<u>(30,820)</u>	<u>(57,681)</u>
CASH FLOWS FROM FINANCING ACTIVITIES		
Contributions Restricted for Permanent Investment	<u>92,504</u>	<u>109,618</u>
Net Cash Provided By Financing Activities	<u>92,504</u>	<u>109,618</u>
Net Increase (Decrease) in Cash and Cash Equivalents	47,669	(47,692)
Cash and Cash Equivalents - Beginning of Year	<u>731,562</u>	<u>779,254</u>
Cash and Cash Equivalents - End of Year	<u><u>\$ 779,231</u></u>	<u><u>\$ 731,562</u></u>

See notes to audited financial statements.

JEFFERSON COMMUNITY COLLEGE FOUNDATION, INC.
A Component Unit of Jefferson Community College

NOTES TO FINANCIAL STATEMENTS

August 31, 2021 with Comparative Totals for 2020

NOTE 1 – NATURE OF ACTIVITIES

The mission of the Jefferson Community College Foundation, Inc. (“The Foundation”) is to work in partnership with the community, alumni and College to enhance the educational opportunities provided by the College. This is accomplished by providing scholarships to students and expending funds for campus improvements and various other College programs.

NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

The financial statements of the Foundation have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables, and other liabilities.

Basis of Presentation

The Foundation reports information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions, and net assets with donor restrictions.

Net Assets Without Donor Restrictions – Are currently available for operating purposes subject only to the broad limits resulting from the nature of the organization or designated for investment. Net assets without donor restrictions generally result from receiving funds from operations and events, less expenses incurred in providing program-related services and performing administrative functions.

Net Assets With Donor Restrictions – Net Assets whose use is limited by donor-imposed time and/or purpose restrictions.

Cash and Cash Equivalents

For purposes of the statement of cash flows, the Foundation considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

Concentration of Credit Risk

Investment securities are exposed to various risks, such as interest rates, market and credit risks. Due to the level of risk associated with certain securities and the level of uncertainty related to changes in fair value of investment securities, it is at least reasonably possible that changes in the near term would materially affect the amounts reported in the statement of financial position.

JEFFERSON COMMUNITY COLLEGE FOUNDATION, INC.
A Component Unit of Jefferson Community College

NOTES TO FINANCIAL STATEMENTS

August 31, 2021 with Comparative Totals for 2020

NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES - Continued

Receivables

Receivables are stated at the amount management expects to collect from outstanding balances. Management considered all accounts receivable to be fully collectible; accordingly, no allowance for doubtful accounts has been recorded. It is the Foundation's policy to charge off uncollectible accounts receivable when management determines the receivable will not be collected.

Note receivable is stated at amount management expects to collect from outstanding balances. Management has determined that amount is fully collectible and no allowance for doubtful accounts is necessary.

Investments

The Foundation carries investments in marketable securities with readily determinable market values and all investments in debt securities at their fair values in the statement of financial position. Unrealized gains and losses are included in the change in net assets in the accompanying statement of activities.

Gains and losses and investment income derived from investments are accounted for as without donor restrictions or with donor restrictions based on restrictions, if any, imposed by donors. Most of the Foundation's agreements with donors, who have created donor restricted funds, require that realized and unrealized gains and losses on investments be added or subtracted to the Funds' scholarship funds and considered income available for use by the Foundation to fund scholarships and college programs. Realized and unrealized gains and losses on the Foundation's unrestricted long-term investments are reflected as increases or decreases in net assets without donor restrictions.

NOTES TO FINANCIAL STATEMENTS

August 31, 2021 with Comparative Totals for 2020

NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES - Continued

Revenue Recognition

Annual contributions are generally available for unrestricted use unless specifically restricted by the donor.

Grants and other contributions of cash and other assets are reported as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends, or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

Endowment contributions and investments are permanently restricted by the donor. Generally, the donors of these assets permit the Foundation to use all or part of the income earned on related investments for general or specific purposes.

Contributions of donated noncash assets are recorded at their fair values in the period received.

Special events revenues are recognized in the period the events occur.

Contributed Services

No amounts have been reflected in the financial statements for donated services. The Foundation generally pays for services requiring specific expertise. However, many individuals volunteer their time and perform a variety of tasks that assist the Foundation.

Statement of Cash Flows

There were no noncash investing and financing activities during 2021 and 2020. There were no interest or income taxes paid during 2021 and 2020.

Estimates

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. On an ongoing basis, management evaluates the estimates and assumptions based on new information. Management believes that the estimates and assumptions are reasonable in the circumstances; however, actual results could differ from those estimates.

JEFFERSON COMMUNITY COLLEGE FOUNDATION, INC.
A Component Unit of Jefferson Community College

NOTES TO FINANCIAL STATEMENTS

August 31, 2021 with Comparative Totals for 2020

NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES - Continued

Fair Value of Financial Instruments

The carrying amounts of cash and cash equivalents and accrued interest receivable approximate fair value because of the short maturity of those financial instruments. The net carrying amounts of investments are fair value.

Income Tax Status

The Foundation is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code. However, income from certain activities not directly related to the Foundation's tax-exempt purpose is subject to taxation as unrelated business income. In addition, the Foundation qualifies for the charitable contribution deduction under Section 170(b)(1)(A) and has been classified as an organization other than a private foundation under Section 509(a)(2).

Open Tax Years

The Foundation's Forms 990, Return of Organization Exempt from Income Tax, for the years ending 2020, 2019, and 2018 are subject to examination by the IRS, generally for 3 years after they were filed.

Functional Allocation of Expenses

Expenses consist of costs related to providing scholarships, fundraising events, alumni operations, and various grants to the college for operating purposes. The costs of providing the various programs and activities have been summarized on a functional basis in the statement of activities and statement of functional expenses. The Foundation's operating costs have been allocated based on direct identification when possible, and allocations if a single expenditure benefits more than one function. Cost allocations for salaries and related expenses are based on estimates of time and effort. For the years ended August 31, 2021 and 2020, all costs have been allocated based on direct identification.

Comparative Financial Information

The financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Foundation's financial statements for the year ended August 31, 2020, from which the summarized information was derived.

JEFFERSON COMMUNITY COLLEGE FOUNDATION, INC.
A Component Unit of Jefferson Community College

NOTES TO FINANCIAL STATEMENTS

August 31, 2021 with Comparative Totals for 2020

NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES - Continued

Reclassifications

Certain accounts in the prior-year financial statements have been reclassified for comparative purposes to conform with the presentation in the current-year financial statements.

Impact of COVID-19 Pandemic on Financial Statements

The COVID-19 pandemic remains a rapidly evolving situation. The extent of the impact of COVID-19 on the Foundation and financial results will depend on future developments, which are highly uncertain and cannot be predicted, including but not limited to the duration, spread, severity, and impact of the outbreak, all of which at present, cannot be determined. Accordingly, the extent to which COVID-19 may impact Jefferson Community College Foundation, Inc.'s financial position and changes in net assets and cash flows is uncertain and the accompanying financial statements include no adjustments relating to the effects of this pandemic.

Subsequent Events

Management has evaluated subsequent events that occurred between August 31, 2021 through November 5, 2021, which is the date which the financial statements were available to be issued, and has determined that there are no additional adjustments and/or disclosures necessary.

NOTE 3 – CASH AND CASH EQUIVALENTS

Cash and cash equivalents consist of the following at August 31:

	2021	2020
Operating Checking Account	\$ 18,758	\$ 2,664
Emergency Loan Fund Checking Account	33,730	34,230
Money Market Funds	726,743	595,179
Total Cash	<u>779,231</u>	<u>632,073</u>
Certificates of Deposit	-	99,489
Total Cash and Cash Equivalents	<u>\$ 779,231</u>	<u>\$ 731,562</u>

The certificates bear interest ranging from 2.3 – 2.7% at August 31, 2020 and had maturities from three to seven months, with penalties for early withdrawal. Any penalties for early withdrawal would not have a material effect on the financial statements.

JEFFERSON COMMUNITY COLLEGE FOUNDATION, INC.
A Component Unit of Jefferson Community College

NOTES TO FINANCIAL STATEMENTS

August 31, 2021 with Comparative Totals for 2020

NOTE 4 – INVESTMENTS

Investments as of August 31, 2021, are summarized as follows:

	Cost	Market
RBC Dain Rauscher:		
Brown Investments:		
Equity Investments	\$ 492,004	\$ 658,678
PAG Prime Income:		
Equity Investments	478,775	646,314
PAG Dividend Growth:		
Equity Investments	770,499	1,216,722
Conestoga Investments:		
Equity Investments	98,751	123,701
Capital Group Investments:		
Equity Investments	315,954	378,734
Madison Investments:		
Equity Investments	404,780	729,774
Focus Investments:		
Equity Investments	679,859	1,062,402
ClearBridge Investments:		
Equity Investments	298,355	675,313
Corporate:		
Fixed Income Funds	<u>2,557,446</u>	<u>2,738,550</u>
 Total Investments	 <u><u>\$ 6,096,423</u></u>	 <u><u>\$ 8,230,188</u></u>

JEFFERSON COMMUNITY COLLEGE FOUNDATION, INC.
A Component Unit of Jefferson Community College

NOTES TO FINANCIAL STATEMENTS

August 31, 2021 with Comparative Totals for 2020

NOTE 4 – INVESTMENTS - Continued

The following schedule summarizes the investment returns, which are net of related expenses of \$86,024, which include \$51,400 to RBC and \$34,624 to the Foundation for the 1% management fee, and its classification in the statement of activities for the year ended August 31, 2021:

	Without Donor Restrictions	With Donor Restrictions	Total
Interest and Dividends	\$ 16,209	\$ 89,632	\$ 105,841
Unrealized Gain on Investments	174,796	780,068	954,864
Realized Gain on Investments	45,668	286,716	332,384
	<u>\$ 236,673</u>	<u>\$ 1,156,416</u>	<u>\$ 1,393,089</u>

Investments as of August 31, 2020, are summarized as follows:

	Cost	Market
RBC Dain Rauscher:		
PAG ADR Investments:		
Equity Investments	\$ 368,555	\$ 354,162
PAG Prime Income:		
Equity Investments	685,017	863,707
PAG Dividend Growth:		
Equity Investments	866,842	1,138,995
Fox Asset Management:		
Equity Investments	66,590	82,132
Madison Investments:		
Equity Investments	368,226	583,016
Focus Investments:		
Equity Investments	491,070	659,141
ClearBridge Investments:		
Equity Investments	249,858	480,639
Corporate:		
Fixed Income Funds	2,611,744	2,725,014
Total Investments	<u>\$ 5,707,902</u>	<u>\$ 6,886,806</u>

JEFFERSON COMMUNITY COLLEGE FOUNDATION, INC.
A Component Unit of Jefferson Community College

NOTES TO FINANCIAL STATEMENTS

August 31, 2021 with Comparative Totals for 2020

NOTE 4 – INVESTMENTS - Continued

The following schedule summarizes the investment returns, which are net of related expenses of \$75,613, which include \$41,707 to RBC and \$33,906 to the Foundation for the 1% management fee, and its classification in the statement of activities for the year ended August 31, 2020:

	Without Donor Restrictions	With Donor Restrictions	Total
Interest and Dividends	\$ 20,835	\$ 119,757	\$ 140,592
Unrealized Gain on Investments	17,465	113,266	130,731
Realized Gain on Investments	4,102	23,997	28,099
	\$ 42,402	\$ 257,020	\$ 299,422

NOTE 5 – FAIR VALUE MEASUREMENTS

The fair value measurements and levels within the fair value hierarchy of those measurements for the assets measured at fair value on a recurring business at August 31, 2021 and 2020 are as follows:

	Fair Value	Level 1
August 31, 2021		
Investments	\$ 5,491,638	\$ 5,491,638
Fixed Income Funds	2,738,550	2,738,550
Total	\$ 8,230,188	\$ 8,230,188
August 31, 2020		
Investments	\$ 4,161,792	\$ 4,161,792
Fixed Income Funds	2,725,014	2,725,014
Total	\$ 6,886,806	\$ 6,886,806

FASB ASC, *Fair Value Measurements and Disclosures*, establishes a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. Fair values for investments are determined by reference to quoted market prices and other relevant information generated by market transactions. All investments held by the Foundation are deemed to be observable in active markets and are therefore considered to be Level 1.

JEFFERSON COMMUNITY COLLEGE FOUNDATION, INC.
A Component Unit of Jefferson Community College

NOTES TO FINANCIAL STATEMENTS

August 31, 2021 with Comparative Totals for 2020

NOTE 6 – NOTE RECEIVABLE FROM RELATED PARTY

During the year ended August 31, 2017, the Foundation built a 2,150-square foot clinical facility on the Jefferson Community College campus to increase services to JCC students and the community. Upon completion, the building was transferred to the College, a related party, and the Foundation holds a note receivable for the cost of the project, \$498,798, with payment terms of 15 years at 5.50%. The agreement states that upon completion of payments, the Foundation will relinquish any title or ownership to the College.

The following is a schedule of future minimum payments required under the agreement as of August 31, 2021:

Year Ending August 31	Principal	Interest	Total
2022	\$ 26,706	\$ 18,764	\$ 45,470
2023	28,175	17,295	45,470
2024	29,724	15,746	45,470
2025	31,359	14,111	45,470
2026	33,084	12,386	45,470
2027-2031	192,117	32,550	224,667
Total	\$ 341,165	\$ 110,852	\$ 452,017

Interest income for the year ended August 31, 2021 and 2020 was \$20,156 and \$21,476, respectively.

NOTE 7 – BOARD DESIGNATED NET ASSETS

Net assets without donor restrictions have been designated by the Board of Directors to be held for the following purposes at August 31:

	2021	2020
Alumni	\$ 212,374	\$ 179,407
Title III Donation	33,760	33,760
Brown Endowment - Board Designated	429,370	389,303
Emergency Loan Fund	34,230	34,230
Total Designated Net Assets	\$ 709,734	\$ 636,700

JEFFERSON COMMUNITY COLLEGE FOUNDATION, INC.
A Component Unit of Jefferson Community College

NOTES TO FINANCIAL STATEMENTS

August 31, 2021 with Comparative Totals for 2020

NOTE 8 – NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions consisted of the following at August 31:

	2021	2020
Jefferson Community College Student		
Scholarship and Other College Project Expenses	\$ 3,150,534	\$ 2,288,208
Endowment Funds	<u>4,767,515</u>	<u>4,441,526</u>
 Total Net Assets With Donor Restrictions	 <u>\$ 7,918,049</u>	 <u>\$ 6,729,734</u>

Net assets were released from donor restrictions by incurring expenses satisfying the purpose or time restrictions specified by donors as follows:

	2021	2020
Project Restrictions Accomplished:		
Other Approved Transfers	\$ 41,342	\$ 19,555
Project Expenses	68,797	44,702
Scholarships	<u>112,037</u>	<u>128,660</u>
 Total Restrictions Released	 <u>\$ 222,176</u>	 <u>\$ 192,917</u>

NOTE 9 – ENDOWMENT FUNDS

The Foundation's endowment consists of various funds established for a variety of purposes. Its endowment includes both donor-restricted funds and funds designated by the Board of Directors to function as endowments. As required by generally accepted accounting principles, net assets associated with endowment funds, including funds designated by the Board of Directors to function as endowments, are classified and reported based on the existence or absence of donor-imposed restrictions.

NOTES TO FINANCIAL STATEMENTS

August 31, 2021 with Comparative Totals for 2020

NOTE 9 – ENDOWMENT FUNDS - Continued

Endowment Investment and Spending Policies

The Foundation is subject to the New York Prudent Management of Institutional Funds Act (NYPMIFA) which sets forth certain specifically mandated procedures and standards for managing endowed funds. The Foundation adheres to these procedures and standards in the investment and expenditure of endowment funds. As a result of this interpretation, unless otherwise stated in the gift instrument, the Foundation classifies the assets in the endowment fund as net assets with donor restrictions until appropriated by the Foundation. In accordance with the standard, the Foundation considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds: (1) the duration and preservation of the various funds, (2) the purposes of the donor-restricted endowment funds, (3) general economic conditions, (4) the possible effect of inflation and deflation, (5) the expected total return from income and the appreciation of investments, (6) other resources of the Foundation, (7) the Foundation's investment policies and (8) alternatives to expenditure of the endowment fund.

The Foundation has adopted investment and spending policies, approved by the Board of Directors, for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment while seeking to maintain the purchasing power of these endowment assets over the long-term. The Foundation's spending and investment policies work together to achieve this objective. The investment policy objective is to achieve a balanced return of current income and growth of principal in the long-term through diversification of investment assets as to minimize risk. To satisfy its long-term rate-of-return objectives, the Foundation relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). Asset allocation guidelines and the investment manager structure should ensure adequate diversification in order to reduce volatility of investment returns.

The spending policy calculates the amount of money annually distributed from the Foundation's various endowed funds, for grant making and administration. To protect endowment principal, in cases where enforcement of the spending policy would encroach upon the principal of an endowed account, the Finance Committee may elect to freeze spending from an account, lower the award amount or seek additional funding to make up the difference. The current spending guidelines and fees policy includes an annual management fee charged by the Foundation equal to 1% of each restricted fund under management. The fee collected by the Foundation is used to pay expenses associated with the ongoing management of the funds.

JEFFERSON COMMUNITY COLLEGE FOUNDATION, INC.
A Component Unit of Jefferson Community College

NOTES TO FINANCIAL STATEMENTS

August 31, 2021 with Comparative Totals for 2020

NOTE 9 – ENDOWMENT FUNDS - Continued

Endowment net asset composition by type of fund as of August 31, 2021 is as follows:

	Without Donor Restrictions	With Donor Restrictions	Total
Donor Restricted Endowment Funds	\$ -	\$ 7,918,049	\$ 7,918,049
Board Designated Endowment Funds	463,130	-	463,130
	<u>\$ 463,130</u>	<u>\$ 7,918,049</u>	<u>\$ 8,381,179</u>

From time-to-time, the fair value of assets associated with individual donor-restricted endowment funds may fall below the level that the donor requires the Jefferson Community College Foundation to retain as a fund of perpetual duration. There were no such deficiencies as of August 31, 2021.

Changes in endowment net assets for the year ended August 31, 2021, respectively, are as follows:

	Without Donor Restrictions	With Donor Restrictions	Total
Endowment Net Assets, Beginning of Year	\$ 423,063	\$ 6,729,734	\$ 7,152,797
Contributions	-	254,075	254,075
Investment Return:			
Investment Income	3,372	89,632	93,004
Net Appreciation (Realized and Unrealized)	51,244	1,066,784	1,118,028
Amounts Appropriated for Expenditure and Reclassification	<u>(14,549)</u>	<u>(222,176)</u>	<u>(236,725)</u>
Endowment Net Assets, End of Year	<u>\$ 463,130</u>	<u>\$ 7,918,049</u>	<u>\$ 8,381,179</u>

JEFFERSON COMMUNITY COLLEGE FOUNDATION, INC.
A Component Unit of Jefferson Community College

NOTES TO FINANCIAL STATEMENTS

August 31, 2021 with Comparative Totals for 2020

NOTE 10 - CONCENTRATION OF CREDIT RISK

The Foundation maintains cash and cash equivalents and temporary investments in various local banks. Accounts at the institutions are insured by the Federal Deposit Insurance Corporation up to \$250,000. At times the Foundation may exceed those limits. For both years ended August 31, 2021 and 2020, the Foundation's uninsured cash balances totaled \$-0-. Certificates of Deposit held are fully covered by FDIC limits at each banking institution.

The Foundation has investments held at RBC Wealth Management that are insured by the Securities Investor Protection Corporation (SIPC) up to \$500,000. RBC has procured National Financial Services, LLC to protect assets in excess of the coverage provided by the SIPC. This protection becomes available in the event that SIPC limits are exhausted and is the highest level of excess SIPC coverage currently available. The balances in the RBC Cash Plus program are not covered by FDIC or SIPC coverage and totaled \$725,909 and \$593,552 at August 31, 2021 and 2020, respectively.

NOTE 11 – COMMITMENTS AND CONTINGENCIES

On June 1, 2013, the Foundation guaranteed the following borrowing:

Jefferson FSA Auxiliary, LLC - \$22,525,000 Multi-Modal Revenue Bonds, Series 2013 issued by the Jefferson County Civic Facility Development Corporation. The Foundation guarantees 100% of the loan balances. As of August 31, 2021, the bond is in repayment.

The debt of Jefferson FSA Auxiliary, LLC is a liability of its sole member, Faculty Student Association of Jefferson Community College, Inc. which is a component unit of Jefferson Community College. A liability is not required to be booked by the Foundation as it is a component unit of Jefferson Community College.

NOTE 12 – RELATED PARTY TRANSACTIONS

The College paid the Foundation a total of \$45,470 for both years ended August 31, 2021 and 2020, respectively, as principal and interest payments for the health and wellness building. See detailed information at Note 6.

JEFFERSON COMMUNITY COLLEGE FOUNDATION, INC.
A Component Unit of Jefferson Community College

NOTES TO FINANCIAL STATEMENTS

August 31, 2021 with Comparative Totals for 2020

NOTE 12 – RELATED PARTY TRANSACTIONS - Continued

The Foundation receives in-kind donations of office space from Jefferson Community College. Also, several other College staff provides in-kind services to the Foundation. The accounting function and general ledger maintenance are provided by the Finance Department of the College. There is no known value for this space and services, and therefore, not recorded in the financial statements.

The Foundation personnel are employees of Jefferson Community College. The Foundation reimburses the College for the Executive Directors salary, for half in 2021 and in full for 2020, and also the Alumni Development Officer's salary. The Foundation reimbursed the College \$104,400 and \$118,998 during the years ended August 31, 2021 and 2020, respectively.

The Foundation paid Jefferson Community College an annual administrative fee of \$12,000 for each year ended August 31, 2021 and 2020, respectively.

The Foundation paid grants to Jefferson Community College during the years ended August 31, 2021 and 2020 in the amount of \$121,417 and \$23,321, respectively. These grants include \$51,100 and \$34,600 for the years ended August 31, 2021 and 2020, respectively, of Title III funding.

JEFFERSON COMMUNITY COLLEGE FOUNDATION, INC.
A Component Unit of Jefferson Community College

NOTES TO FINANCIAL STATEMENTS

August 31, 2021 with Comparative Totals for 2020

NOTE 13 – LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS

The Foundation monitors its liquidity so that it is able to meet its operating needs and other contractual commitments. The following table reflects the Foundation's financial assets at August 31, 2021 and 2020 that could readily be made available within one year of the statement of financial position date to fund expenses without limitation.

	2021	2020
Financial Assets:		
Cash and Cash Equivalents	\$ 779,231	\$ 731,562
Accounts Receivable	10,903	5,000
Accrued Interest Receivable	11,262	12,259
Note Receivable from Related Party	341,165	366,479
Investments	8,230,188	6,886,806
	<hr/>	<hr/>
Total Financial Assets at Yearend	9,372,749	8,002,106
	<hr/>	<hr/>
Less Those Unavailable for General Expenditures Within One Year Due To:		
Time Restriction - Note Receivable from Related Party	314,459	341,165
Purpose Restrictions	8,627,783	7,366,434
	<hr/>	<hr/>
Total Unavailable for General Expenditures Within One Year	8,942,242	7,707,599
	<hr/>	<hr/>
Total Financial Assets Available to Meet Cash Needs for General Expenditures Within One Year	\$ 430,507	\$ 294,507
	<hr/> <hr/>	<hr/> <hr/>

In addition to financial assets available to meet general expenditures over the year, the Foundation operates with a balanced budget and anticipates covering its general expenditures by collecting contributions and sponsorships and earnings on investments.



**BOWERS & COMPANY
CPAs PLLC**

CERTIFIED PUBLIC ACCOUNTANTS • BUSINESS CONSULTANTS

INDEPENDENT AUDITOR'S REPORT ON ADDITIONAL INFORMATION

**TO THE BOARD OF DIRECTORS
JEFFERSON COMMUNITY COLLEGE FOUNDATION, INC.**

We have audited the financial statements of Jefferson Community College Foundation, Inc. (a component unit of Jefferson Community College) as of and for the year ended August 31, 2021, and have issued our report thereon dated November 5, 2021, which contained an unmodified opinion on those financial statements. Our audit was performed for the purpose of forming an opinion on the financial statements as a whole. The Schedule of Changes in Net Assets is presented for the purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Bowers & Company

Watertown, New York
November 5, 2021

JEFFERSON COMMUNITY COLLEGE FOUNDATION, INC.
A Component Unit of Jefferson Community College

ADDITIONAL INFORMATION

SCHEDULE OF CHANGES IN NET ASSETS

Year Ended August 31, 2021

FUND	Balance September 1, 2020	Support	Investment Income	Awards	Other Charges	Fund Equity Transfers	Balance August 31, 2021
Allard, Clayton C Sch	\$ 49,070	\$ 15,000	\$ 17,358	\$ (750)	\$ -	\$ -	\$ 80,678
Alumni Endowed Sch	6,475	-	1,738	-	-	-	8,213
AUSA James R Kanik Sch	18,582	-	2,903	-	-	-	21,485
Auxiliary of Mercy of NNY Sch	29,337	-	3,869	(600)	-	-	32,606
Bachman, Carl & Ruth Mem Sch	15,271	500	2,081	(600)	-	-	17,252
Bandych, David and Rachel Sch	47,996	-	5,694	(1,500)	-	-	52,190
Barbour, James E Mem Sch	12,490	-	2,063	(600)	-	-	13,953
Benton Feeney, Joan Mem Sch	14,064	-	1,650	(300)	-	-	15,414
Bernier Carr and Assoc Sch	70,393	-	9,016	(1,500)	-	-	77,909
Berrus, Connor Mem Sch	525	312	294	-	-	-	1,131
Berry, Jenelle and Christina Sch	21,194	-	2,056	(1,000)	-	-	22,250
Boice Family Sch	23,387	-	2,564	(700)	-	-	25,251
Boone Family Sch	25,898	1,500	3,787	(700)	-	-	30,485
Brabant, Cpl William Mem Sch	34,044	150	3,921	(2,000)	-	-	36,115
Brabant Family Sch	28,976	495	9,151	(1,400)	-	-	37,222
Brennan, Marion Sch	55,858	-	17,125	(1,050)	-	-	71,933
Brick and Herr Family Sch	15,058	-	1,713	(700)	-	-	16,071
Brown, Elizabeth and Paul Endow	376,803	-	54,616	-	(12,291)	-	419,128
Brown, Elizabeth and Paul Non Trad Sch	500	-	-	(2,258)	-	1,758	-
Brown, Elizabeth and Paul Reserve	12,000	-	-	-	-	(1,758)	10,242
Bull Nursing Sch	14,094	-	1,625	(550)	-	-	15,169
Canale, Rocco P Athletic Sch	16,580	-	1,953	(550)	-	-	17,983
Capital Campaign Undesignated	460,846	-	118,962	-	(65,171)	-	514,637
BALANCE FORWARD	\$ 1,349,441	\$ 17,957	\$ 264,139	\$ (16,758)	\$ (77,462)	\$ -	\$ 1,537,317

See independent auditor's report on additional information.

JEFFERSON COMMUNITY COLLEGE FOUNDATION, INC.
A Component Unit of Jefferson Community College

SCHEDULE OF CHANGES IN NET ASSETS – CONTINUED

Year Ended August 31, 2021

FUND	Balance September 1, 2020	Support	Investment Income	Awards	Other Charges	Fund Equity Transfers	Balance August 31, 2021
BALANCE FORWARD	\$ 1,349,441	\$ 17,957	\$ 264,139	\$ (16,758)	\$ (77,462)	\$ -	\$ 1,537,317
Capone, Charles & Linda Family Sch	11,700	250	4,375	(500)	-	-	15,825
Car Freshner Corporation Sch	61,878	-	4,662	(5,016)	-	-	61,524
Car Freshner Corporation:							
Center Comm Studies Endow Fd	303,300	-	40,460	-	(5,146)	-	338,614
General Endow Fd	329,430	-	49,380	(1,000)	(1,425)	-	376,385
Carleton, William J Mem Sch	56,170	-	6,121	(2,000)	-	-	60,291
Cavallario, Carmen Mem Sch	13,192	-	1,691	(300)	-	-	14,583
Class of 1968 Sch	3,929	-	1,376	-	-	-	5,305
Cole, Joyce E Mem Fd	13,251	-	1,870	(300)	-	-	14,821
Cox, Edison W Sch	58,174	2,000	8,441	(1,300)	-	-	67,315
Cox, James C Mem Medical Sch	18,824	-	2,092	(1,000)	-	-	19,916
Cox, James H Bus Adm Sch	22,975	100	2,737	(900)	-	-	24,912
Cox, James H Paralegal Sch	26,491	-	3,793	(500)	-	-	29,784
Crane, Susan Pitzer LPN Sch	11,461	-	3,138	(100)	-	-	14,499
Daniels, Wesley A Jr Mem Sch	33,637	-	4,094	(700)	-	-	37,031
Davis, Mark B Mem Sch	20,397	-	2,665	(500)	-	-	22,562
Deans John W Legacy Sch	103,222	-	18,695	(2,000)	-	-	119,917
Dee, Paul E Mem Sch Fd	13,012	-	1,708	(250)	-	-	14,470
Dee, Vincent Mem Sch Fd	13,473	-	1,585	(300)	-	-	14,758
DeFranco, Michelle Mem Nurs Sch	127,981	25,250	35,977	(3,000)	-	-	186,208
Duffy Leonard, Maureen Nurs Sch	17,190	-	2,283	-	-	-	19,473
Farmer, Bob Performing Arts Sch	16,091	-	1,890	(650)	-	-	17,331
Food Panty	2,951	3,026	-	-	(1,126)	-	4,851
BALANCE FORWARD	\$ 2,628,170	\$ 48,583	\$ 463,172	\$ (37,074)	\$ (85,159)	\$ -	\$ 3,017,692

See independent auditor's report on additional information.

JEFFERSON COMMUNITY COLLEGE FOUNDATION, INC.
A Component Unit of Jefferson Community College

SCHEDULE OF CHANGES IN NET ASSETS - CONTINUED

Year Ended August 31, 2021

FUND	Balance September 1, 2020	Support	Investment Income	Awards	Other Charges	Fund Equity Transfers	Balance August 31, 2021
BALANCE FORWARD	\$ 2,628,170	\$ 48,583	\$ 463,172	\$ (37,074)	\$ (85,159)	\$ -	\$ 3,017,692
Fontana Family Sch	3,342	-	427	-	-	-	3,769
Fowler, Elizabeth A. Endowed Sch	7,245	3,450	3,989	-	-	-	14,684
Gaffney, Jane Nursing Sch Fd	44,081	2,050	7,445	(1,200)	-	-	52,376
General Scholarship	145,394	47,633	-	(77,694)	-	41,342	156,675
Gold Star Nursing	3,295	-	1,191	-	-	-	4,486
Grant, Donald J Mem Sch	224,597	-	31,018	(4,000)	-	-	251,615
Gregor Estate	440,411	-	(8,373)	(4,061)	-	(235,610)	192,367
Harleysville Insurance Co Sch	22,465	-	3,590	(750)	-	-	25,305
Harmon, Bertha Hess Mem Sch	13,223	-	2,351	(375)	-	-	15,199
Helmer, Donald C Sch	58,254	-	6,422	(1,300)	-	-	63,376
Hewett, Arthur and Lola Sch Fd	28,345	500	6,000	(1,000)	-	-	33,845
Howland, Jon E Mem Sch Fd	18,158	-	2,523	(200)	-	-	20,481
Howland, Joseph Mem Sch Fd	21,363	-	2,943	(500)	-	-	23,806
Howland, Oleta M Farrell Sch Fd	21,998	-	3,082	(275)	-	-	24,805
Howland, Richard C Sch Fd	19,952	700	3,019	(260)	-	-	23,411
Hunter, Bruce A Mem Sch	21,828	500	4,936	-	-	-	27,264
JCC Business Division Sch	70,004	250	8,289	(1,500)	-	-	77,043
JCC Foundation Experimental Travel Sch	13,041	-	4,244	-	-	-	17,285
JCC Women's Organization Sch	16,858	50	2,650	(700)	-	-	18,858
Jeff Lewis Assoc Couns Dev Sch	59,166	-	8,581	(2,000)	-	-	65,747
Jefferson Co Farm Bureau Sch	21,068	-	2,742	-	-	-	23,810
JFP Sch	23,077	500	5,602	(750)	-	-	28,429
JRC Ronald L Kines Sch	15,055	-	1,698	(600)	-	-	16,153
BALANCE FORWARD	<u>\$ 3,940,390</u>	<u>\$ 104,216</u>	<u>\$ 567,541</u>	<u>\$ (134,239)</u>	<u>\$ (85,159)</u>	<u>\$ (194,268)</u>	<u>\$ 4,198,481</u>

See independent auditor's report on additional information.

JEFFERSON COMMUNITY COLLEGE FOUNDATION, INC.
A Component Unit of Jefferson Community College

SCHEDULE OF CHANGES IN NET ASSETS - CONTINUED

Year Ended August 31, 2021

FUND	Balance September 1, 2020	Support	Investment Income	Awards	Other Charges	Fund Equity Transfers	Balance August 31, 2021
BALANCE FORWARD	\$ 3,940,390	\$ 104,216	\$ 567,541	\$ (134,239)	\$ (85,159)	\$ (194,268)	\$ 4,198,481
KayMona Textbook Fund	10,435	500	3,880	-	-	-	14,815
Kelsey, Dr and Mrs Earle Sch Fd	40,565	-	4,475	(1,000)	-	-	44,040
Kiernan, Phyllis L Mem Sch	137	-	(137)	-	-	-	-
LaFave, Greta and Aziel Mem Sch	35,323	1,600	6,214	(1,400)	-	-	41,737
Lewis Merrill Sch	27,685	-	3,218	(1,000)	-	-	29,903
Lipman, Suzanne Lamica Sch	44,609	1,000	5,466	(1,800)	-	-	49,275
Lyng, Anna M Mem Sch	66,829	-	7,842	(1,500)	-	-	73,171
MacSherry Family Sch	100,768	153	12,028	(3,000)	-	-	109,949
Malatino, Marianne Mem Sch	14,857	-	1,679	(500)	-	-	16,036
Mance, Paul T Mem Sch	18,587	1,550	3,706	(500)	-	-	23,343
Martusewicz Family Sch	12,824	975	5,034	-	-	-	18,833
McClusky, Joan Nursing Sch	6,452	750	2,300	-	-	-	9,502
McClusky, William J Mem Sch	27,937	-	3,406	(1,000)	-	-	30,343
McCoy Family Non Trad Sch	34,695	150	6,457	(1,500)	-	-	39,802
McCracken, Eleanor Sch	13,180	-	2,937	(300)	-	-	15,817
McVean, James E Mem Sch Fd	166,387	-	18,132	(6,000)	-	-	178,519
Meda-MacKellar Louis & Angeline Sch	16,571	-	1,689	(1,000)	-	-	17,260
Memorial Endow Sch	111,271	-	12,143	(4,500)	-	-	118,914
Misek, Floyd J Mem Sch	19,529	-	2,344	(800)	-	-	21,073
Morris, Dr Hugh Sch	18,532	-	2,438	(500)	-	-	20,470
Moseley, Lori L.	10,635	-	3,485	-	-	-	14,120
Mulvana, Franklin J Nurs Sch	26,485	-	3,171	(1,000)	-	-	28,656
Murtha, Ricky F RN '79	25,577	-	9,508	(400)	-	-	34,685
NYS Fed Jeff Home Bureau Sch	10,247	-	1,325	(300)	-	-	11,272
BALANCE FORWARD	\$ 4,800,507	\$ 110,894	\$ 690,281	\$ (162,239)	\$ (85,159)	\$ (194,268)	\$ 5,160,016

See independent auditor's report on additional information.

JEFFERSON COMMUNITY COLLEGE FOUNDATION, INC.
A Component Unit of Jefferson Community College

SCHEDULE OF CHANGES IN NET ASSETS – CONTINUED

Year Ended August 31, 2021

FUND	Balance September 1, 2020	Support	Investment Income	Awards	Other Charges	Fund Equity Transfers	Balance August 31, 2021
BALANCE FORWARD	\$ 4,800,507	\$ 110,894	\$ 690,281	\$ (162,239)	\$ (85,159)	\$ (194,268)	\$ 5,160,016
NYSFHB Norma J Prentice Mem Sch	13,620	-	1,562	(400)	-	-	14,782
O'Donnell Sch	28,742	-	3,168	(900)	-	-	31,010
Oliver, Vincent R Sch	39,124	2,000	7,649	(1,000)	-	-	47,773
O'Neill Martha Papworth Mem Sch	47,689	1,263	7,290	(1,500)	-	-	54,742
Operating Fund	25,100	236,015	5,932	(101,590)	(93,658)	-	71,799
Operating Fund - Alumni	179,407	26,641	57,163	(4,450)	(46,387)	-	212,374
Otakie, Theodore R Mem Sch	14,873	-	1,644	(600)	-	-	15,917
Pitz Family Helping Hand Fd	12,369	-	2,593	-	-	-	14,962
Porter, Glenn and Ruth Sch	30,197	-	3,482	(1,200)	-	-	32,479
Presidential Sch for Workforce Training	11,805	-	3,849	-	-	-	15,654
Price, Dr. John & Lorna Mem Sch	23,841	-	7,661	(1,000)	-	-	30,502
Purcell, Robert P Mem Sch	92,239	1,000	14,790	(2,000)	-	-	106,029
Quintin Family Mem Sch	14,943	730	5,122	(200)	-	-	20,595
Redder, Edward Mem Sch	13,784	-	2,434	(500)	-	-	15,718
Ronson, Dr Chris G Mem Sch Fd	51,930	-	8,380	(1,500)	-	-	58,810
Rothschild, Harold Memorial Sch	-	10,960	3,877	-	-	-	14,837
Saiff, Linda Memorial Sch	12,615	-	3,737	(300)	-	-	16,052
Saiff, Louis Jr and Clara Sch	13,090	-	1,628	(250)	-	-	14,468
Samaritan Hlth Livermore Sch	15,251	-	1,823	(600)	-	-	16,474
Seacom Sch	-	5,000	1,514	-	-	-	6,514
Sheehan, John and Geraldine Sch	76,346	90	9,504	(3,000)	-	-	82,940
Sheldon, Lyle and Ethel Sch	23,040	-	2,560	(500)	-	-	25,100
Shepard, Kevin M Mem Sch	14,904	90	1,683	(400)	-	-	16,277
Slack Chemical Co Science Sch	19,274	-	(1,280)	(350)	(10,000)	-	7,644
Smith and Maine Nurs Sch	26,092	525	3,322	(1,200)	-	-	28,739
BALANCE FORWARD	<u>\$ 5,600,782</u>	<u>\$ 395,208</u>	<u>\$ 851,368</u>	<u>\$ (285,679)</u>	<u>\$ (235,204)</u>	<u>\$ (194,268)</u>	<u>\$ 6,132,207</u>

See independent auditor's report on additional information.

JEFFERSON COMMUNITY COLLEGE FOUNDATION, INC.
A Component Unit of Jefferson Community College

SCHEDULE OF CHANGES IN NET ASSETS – CONTINUED

Year Ended August 31, 2021

FUND	Balance September 1, 2020	Support	Investment Income	Awards	Other Charges	Fund Equity Transfers	Balance August 31, 2021
BALANCE FORWARD	\$ 5,600,782	\$ 395,208	\$ 851,368	\$ (285,679)	\$ (235,204)	\$ (194,268)	\$ 6,132,207
Smith, Jonathan Hayden Mem Sch	14,230	-	1,604	(550)	-	-	15,284
South Jeff Lions Club Sch	28,399	-	3,245	(1,000)	-	-	30,644
Stone, John and Eunice Sch	22,037	100	2,635	(500)	-	-	24,272
Sweet, Verne A Mem Sch	13,701	-	1,951	(500)	-	-	15,152
Thesier, Joyce Ann Mem Sch	12,227	-	3,353.00	(400)	-	-	15,180
Thomas, Steven G Mem Sch	13,336	-	2,540.00	-	-	-	15,876
Timerman, Ralph Mem Sch	17,226	-	2,193	(250)	-	-	19,169
Title III Endow Fd	1,420,159	-	232,271	-	(51,100)	(41,342)	1,559,988
Title III Endow Fd 2012-2016	450,228	-	104,676	-	-	-	554,904
Title III Endow Fd 2019-2024	-	157,920	128,039	-	-	235,610	521,569
Tucker, Wendell G Mem Sch	14,268	-	3,083	(150)	-	-	17,201
United Way Laundauer Sch	22,663	-	3,196	(250)	-	-	25,609
Valentine, Rene Mem Sch Fd	13,471	-	2,545	-	-	-	16,016
Wagenaar, John and Maria Nursing Sch	19,149	-	4,666	-	-	-	23,815
Walker Faculty Resource Endow	46,659	100	12,098	-	-	-	58,857
Walker Family Endow Fd	149,888	-	13,441	(4,900)	-	-	158,429
Walker, Joyce Mem Sch Fd	19,372	150	2,967	(500)	-	-	21,989
Walton, Marcia E Fd	57,092	-	10,331	(2,400)	-	-	65,023
Watertown Sunrise Rotary Club Sch	14,319	-	1,669	(600)	-	-	15,388
Whiteman, Donald and Betty Sch	14,338	-	1,691	(350)	-	-	15,679
Yandoh, Keith Memorial Endowed Sch	-	10,886	3,527	-	-	-	14,413
Emergency Loan Fund	34,230	-	-	-	-	-	34,230
TOTAL	\$ 7,997,774	\$ 564,364	\$ 1,393,089	\$ (298,029)	\$ (286,304)	\$ -	\$ 9,370,894

See independent auditor's report on additional information.



**BOWERS & COMPANY
CPAs PLLC**

CERTIFIED PUBLIC ACCOUNTANTS • BUSINESS CONSULTANTS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

**TO THE BOARD OF DIRECTORS
JEFFERSON COMMUNITY COLLEGE FOUNDATION, INC.**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of **JEFFERSON COMMUNITY COLLEGE FOUNDATION, INC.** (a nonprofit organization), which comprise the statement of financial position as of August 31, 2021 and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report dated November 5, 2021.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Jefferson Community College Foundation, Inc.'s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Jefferson Community College Foundation, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of the Foundation's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

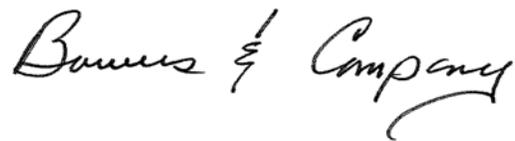
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Jefferson Community College Foundation, Inc.'s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion of the effectiveness of the Foundation's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Foundation's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Banner & Company". The ampersand is stylized, and the word "Company" has a long, sweeping underline.

Watertown, New York
November 5, 2021



**BOWERS & COMPANY
CPAs PLLC**

CERTIFIED PUBLIC ACCOUNTANTS • BUSINESS CONSULTANTS

November 5, 2021

To the Board of Directors
Jefferson Community College Foundation, Inc.
Watertown, New York 13601

We have audited the financial statements of Jefferson Community College Foundation, Inc. for the year ended August 31, 2021, and have issued our report thereon dated November 5, 2021. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated September 9, 2021. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Jefferson Community College Foundation, Inc. are described in Note 2 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2021. We noted no transactions entered into by the Foundation during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. There are no sensitive estimates affecting the financial statements.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. The attached material misstatement detected as a result of audit procedures was corrected by management.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated November 5, 2021.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Foundation's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Foundation's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Board of Directors
Jefferson Community College Foundation, Inc.
November 5, 2021
Page 3

Other Matters

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with U.S. generally accepted accounting principles, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of Board of Directors and management of Jefferson Community College Foundation, Inc. and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Bowers & Company

Attached Material Misstatement:

Reclassifying Journal Entries JE # 200			
To correct fund addition for Title III, to be presented in income account.			
9102-6577	Fund Additions-TITLE III Endow Fd 2019-2024	157,920.00	
5604-1001-2577	Unrestricted Gift Income- Title III		157,920.00
Total		<u>157,920.00</u>	<u>157,920.00</u>

**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 196-21

DATE: DECEMBER 1, 2021

SUBJECT: ENDORSEMENT OF ENTREPRENEUR EDUCATION
INITIATIVE

WHEREAS, in 2017, the City of Watertown included Jefferson Community College's TechSpace proposal in the City's Downtown Revitalization Initiative (DRI) submission to the State of New York; and

WHEREAS, in 2018, the State of New York awarded DRI funding to the City of Watertown that included \$1.2M for the College's project; and

WHEREAS, in 2019, the College received an additional \$1.3M for its DRI project from the State of New York; and

WHEREAS, in 2020, the COVID-19 pandemic struck causing economic uncertainty and halting any forward movement in the College's DRI project; and

WHEREAS, in 2021 Jefferson Community College revised the original TechSpace plan and will develop an entrepreneur education initiative in partnership with Neighbors of Watertown.

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees endorses the College's plan to utilize DRI funding and create an off-site entrepreneurship center in partnership with Neighbors of Watertown.

**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 197-21

DATE: DECEMBER 1, 2021

SUBJECT: **RATIFICATION OF CONTRACTS**
ARC Jefferson-St. Lawrence
CampusWorks
JCC Foundation (2)
Mohawk Valley Community College (2)
National Student Clearinghouse
North Country Family Health Center
North Country Workforce Development Institute
State University of New York

WHEREAS, pursuant to Jefferson Community College Board of Trustees Resolution No. 128-89, the College President approved the following contractual agreements, copies of which are attached hereto:

ARC Jefferson-St. Lawrence
(consultant, strategic communications)

CampusWorks
(software license, financial aid analysis and document imaging)

JCC Foundation
(sponsorship agreement – Northern Credit Union)
(sponsorship agreement – Personal Real Estate Solutions)

Mohawk Valley Community College
(2021 apprenticeship agreement, Renzi Foodservice)
(2022 apprenticeship agreement, Renzi Foodservice)

National Student Clearinghouse
(services agreement, student data)

North Country Family Health Center
(contract addendum, behavioral health services)

North Country Workforce Development Institute
(grant funding, CDL workforce training)

State University of New York
(participating institution agreement, Edfinancial Services)

THEREFORE, BE IT RESOLVED, that the Jefferson Community College Board of Trustees does hereby recognize and ratify the aforementioned agreements.