



**JEFFERSON COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

**MEETING NOTICE**

TO: Members of the Board of Trustees  
Jefferson Community College

FROM: Michaela Frederick

DATE: November 27, 2024

SUBJECT: December 2024 Meeting

The December 2024 meeting of the Jefferson Community College Board of Trustees will be held on **Wednesday, December 4, 2024, at 4:00 p.m. in the Board Room, Room 6-220, Jules Center**, Jefferson Community College, 1220 Coffeen Street, Watertown, NY.

The agenda is attached. Resolutions will be posted on the Board of Trustees [web page](#) no later than Tuesday, December 3, 2024.



**JEFFERSON COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
Wednesday, December 4, 2024  
4:00 p.m.**

**MEETING AGENDA**

- **Call to Order**
- **Approval of Minutes** – November 6, 2024
- **Introductions**
- **Privilege of the Floor**
- **Updates**
  - JCC Foundation – Maureen Aiken
  - College Senate – Tim Grosse
  - Student Trustee – Genesis Crice
- **President's Report**
- **Finance and Audit Committee** – Committee Chair Damon Draught
  - Budget Transfer:
  - Resolution 179-24: 2024-2025 Budget Amendment: Library Collection Development Grant
  - Resolution 180-24: 2024-2025 Budget Amendment: SUNY Childcare Grant
  - Resolution 181-24: 2024-2025 Budget Amendment: SUNY Workforce Development Training Grant
  - Resolution 182-24: 2024-2025 Budget Amendment: TRIO Grant
  - Financial Statements: October 2024
- **Academic and Educational Services Committee** – Committee Chair Cindy Intschert
  - Resolution 183-24: Academic Honesty Policy
  - Resolution 184-24: Deactivation and Discontinuance of Early Childhood A.A.S
  - Resolution 185-24: Deactivation and Discontinuance of Homeland Security A.S
  - Resolution 186-24: Deactivation of Paralegal A.A.S
  - Resolution 187-24: Fall 2025 Academic Calendar
- **Facilities Committee** - Committee Chair Stephen Todd
- **Executive Session** (*if needed*)
- **Personnel Committee** - Committee Chair Beth Fipps
- **Other Business**
  - Resolution 188-24: Ratification of Contracts
- **Schedule of Upcoming Meetings and Events**
  - Facilities Committee – Tuesday, December 10, at 2pm
  - Personnel Committee Meeting – Monday, December 16, at 3:30pm
  - Academic and Educational Services Committee – Wednesday, December 18, at 3pm
  - Finance & Audit Committee Meeting – Wednesday, January 8, at 3pm
  - Board of Trustees Meeting – Wednesday, January 8, at 4pm
- **Adjournment**