



**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

MEETING NOTICE

TO: Members of the Board of Trustees
Jefferson Community College

FROM: Michaela Frederick

DATE: January 29, 2025

SUBJECT: February 2025 Meeting

The February 2025 meeting of the Jefferson Community College Board of Trustees will be held on **Wednesday, February 5, 2025, at 4:00 p.m. in the Board Room, Room 6-220, Jules Center**, Jefferson Community College, 1220 Coffeen Street, Watertown, NY.

The agenda is attached. Resolutions will be posted on the Board of Trustees [web page](#) no later than Tuesday, February 4, 2025.



**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES
Wednesday, February 5, 2025
4:00 p.m.**

MEETING AGENDA

- **Call to Order**
- **Approval of Minutes** – January 8, 2025
- **Introductions**
- **Privilege of the Floor**
- **Updates**
 - College External Audit – Bonadio Group
 - JCC Foundation – Maureen Aiken
 - College Senate – Tim Grosse
 - Student Trustee – Genesis Crice
- **President's Report**
- **Finance and Audit Committee** – Committee Chair Damon Draught
 - Audit:
Resolution 109-25: Acceptance of the College Audit
 - Budget Amendments:
Resolution 110-25: 2024-2025 Budget Amendment: SBDC Grant
Resolution 111-25: SUNY-Educational Opportunity Program (EOP) Grant
 - Financial Statements: December 2024
- **Academic and Educational Services Committee** – Committee Chair Cindy Intschert
- **Facilities Committee** - Committee Chair Stephen Todd
- **Executive Session** (*if needed*)
- **Personnel Committee** - Committee Chair Beth Fipps
 - Resolution 112-25: 2025-2026 Holiday Schedule
- **Other Business**
 - Resolution 113-25: Ratification of Contracts
- **Schedule of Upcoming Meetings** (*Held in Board Room 6-220 unless otherwise noted*)
 - Academic and Educational Services Meeting – Wednesday, February 26, 2025, at 3pm
 - Personnel Committee Meeting – Wednesday, February 26, 2025, at 4pm
 - Finance & Audit Committee Meeting – Wednesday, March 5, at 3pm
 - Board of Trustees Meeting – Wednesday, March 5, at 4pm
- **Adjournment**