

**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 109-25

DATE: FEBRUARY 5, 2025

SUBJECT: ACCEPTANCE OF COLLEGE AUDIT

BE IT RESOLVED, that the Jefferson Community College Board of Trustees hereby accepts the attached audit of the financial statements of Jefferson Community College for the year ending August 31, 2024 as prepared by The Bonadio Group.

**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 110-25

DATE: February 5, 2025

SUBJECT: 2024-2025 BUDGET AMENDMENT
SMALL BUSINESS DEVELOPMENT CENTER GRANT

GRANT PERIOD: January 1, 2024 – December 31, 2024

WHEREAS, the College received Federal funding for the Small Business Development (SBDC);

THEREFORE BE IT RESOLVED, that the Jefferson Community College Board of Trustees approves the following budget amendment:

INCREASE REVENUE:

SBDC- Grants & Contracts	2530-3011-5210	<u>\$ 31,329.17</u>
	Total Revenue Increase	\$ 31,329.17

INCREASE EXPENDITURE:

SBDC- Prof FT	2530-3011-6101	\$ 17,418.89
SBDC- State ERS	2530-3011-6201	2,665.05
SBDC- Social Security	2530-3011-6204	1,183.71
SBDC- Workers Compensation	2530-3011-6205	157.97
SBDC- Life Insurance	2530-3011-6206	14.58
SBDC- Disability Insurance	2530-3011-6208	24.26
SBDC- Health Insurance	2530-3011-6209	6,590.48
SBDC- Indirect Cost	2530-3011-7231	3,142.78
SBDC- Travel	2530-3011-7250	<u>\$ 131.45</u>
	Total Expenditure Increase	\$ 31,329.17

**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 111-25

DATE: February 5, 2025

SUBJECT: 2024-2025 BUDGET AMENDMENT
SUNY-EDUCATIONAL OPPORTUNITY PROGRAM (EOP)
GRANT

GRANT PERIOD: SEPTEMBER 1, 2024 – AUGUST 31, 2025

WHEREAS, funds have been received from the State University of New York's (SUNY) Educational Opportunity Program (EOP) to provide access, academic support and financial aid to full-time, matriculated, New York State students who show promise for succeeding in college but who may not have otherwise been offered admission;

WHEREAS, the funding will support programs at Jefferson that offer academic counseling, educational and career planning, financial advisement, and financial assistance;

THEREFORE, BE IT RESOLVED, that the Jefferson Community College Board of Trustees hereby approves the following budget amendment:

INCREASE REVENUE:

Educ. Opportunity Prog (EOP) –State Grants 2618-3011-5420 \$ 73,629.00

Total Revenue Increase \$ 73,629.00

INCREASE EXPENDITURE:

Educ. Opportunity Prog (EOP) –Prof FT	2618-3011-6101	49,017.00
Educ. Opportunity Prog (EOP) –Student Tutors	2618-3011-6142	2,325.00
Educ. Opportunity Prog (EOP) –Scholarships	2618-3011-7512	\$ <u>22,287.00</u>

Total Expenditure Increase \$ 73,629.00

**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 112-25
DATE: February 5, 2025
SUBJECT: 2025-2026 HOLIDAY SCHEDULE

The College will be closed for business on the following days:

Monday,	09/01/25	Labor Day
Thursday,	11/27/25	Thanksgiving Day
Friday,	11/28/25	College Closed – Observed in lieu of Columbus Day
Thursday,	12/25/25	Christmas Day
Friday,	12/26/25	College Closed – Observed in lieu of President’s Day
Monday,	12/29/25	College Closed – Observed in lieu of Veteran’s Day
Tuesday,	12/30/25	College Closed – Observed in lieu of Juneteenth
Wednesday,	12/31/25	College Closed – Observed in lieu of floating holiday
Thursday,	01/01/26	New Year's Day
Monday,	01/19/26	Dr. Martin Luther King Jr. Day
Monday,	05/25/26	Memorial Day
Friday,	07/03/26	Independence Day (Observed)

**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 113-25

DATE: February 5, 2025

SUBJECT: **RATIFICATION OF CONTRACTS**

Adweek Enterprise
Bond, Schoeneck & King
Broadcom
Cornell Cooperative Extension1
Cornell Cooperative Extension2
GardenShare
Lightcast
Neighbors of Watertown1
Neighbors of Watertown2
Onondaga Community College SBDC & Jefferson
County Local Development Corporation
Springer Nature
SUNY Apprenticeship Programs
SUNY Security Operations Center
WPBS

WHEREAS, pursuant to Jefferson Community College Board of Trustees Resolution No. 128-89, the College President approved the following contractual agreements, copies of which are attached hereto:

Adweek Enterprise

(digital subscription agreement, library services)

Bond, Schoeneck & King

(legal services)

Broadcom

(license agreement, SUNY information technology exchange center)

Cornell Cooperative Extension1

(services agreement, center for community studies)

Cornell Cooperative Extension2

(Insurance contract, center for community studies)

GardenShare

(survey contract, center for community studies)

Lightcast

(career coach and analyst software licenses, student success and strategic initiatives departments)

Neighbors of Watertown1
(lease agreement, the nest)

Neighbors of Watertown2
(operational memorandum of understanding, the nest)

Onondaga Community College SBDC & Jefferson County Local Development Corporation
(memorandum of agreement, home childcare training program)

Springer Nature
(license agreement, library services)

SUNY Apprenticeship Programs
(apprenticeship agreements, education roundtable)

SUNY Security Operations Center
(participating institution agreement, IT security support)

WPBS
(survey contract, center for community studies)

THEREFORE, BE IT RESOLVED, that the Jefferson Community College Board of Trustees does hereby recognize and ratify the aforementioned agreements.