



**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

MEETING NOTICE

TO: Members of the Board of Trustees
Jefferson Community College

FROM: Michaela Frederick

DATE: December 24, 2024

SUBJECT: January 2025 Meeting

The January 2025 meeting of the Jefferson Community College Board of Trustees will be held on **Wednesday, January 8, 2025, at 4:00 p.m. in the Board Room, Room 6-220, Jules Center**, Jefferson Community College, 1220 Coffeen Street, Watertown, NY.

The agenda is attached. Resolutions will be posted on the Board of Trustees [web page](#) no later than Tuesday, January 7, 2025.



**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES
Wednesday, January 8, 2025
4:00 p.m.**

MEETING AGENDA

- **Call to Order**
- **Approval of Minutes** – December 4, 2024
- **Introductions**
- **Privilege of the Floor**
- **Updates**
 - College Senate – Tim Grosse
 - Student Trustee – Genesis Crice
- **President's Report**
- **Finance and Audit Committee** – Committee Chair Damon Draught
 - Budget Amendments:
 - Resolution 100-25: 2024-2025 Budget Amendment: Collegiate Science Technology Entry Program (CSTEP) Grant
 - Resolution 101-25: 2024-2025 Budget Amendment: High Needs Nursing Grant
 - Resolution 102-25: 2024-2025 Budget Amendment: Liberty Partnership Program Grant
 - Resolution 103-25: 2024-2025 Budget Amendment: Nursing Emergency Training Grant
 - Resolution 104-25: 2024-2025 Budget Amendment: Transformational ASAP/ACE Program Grant
 - Resolution 105-25: 2024-2025 Budget Amendment: Transformational Initiatives Fund Grant
 - Other:
 - Resolution 106-25: Donation - Jefferson County EMS Program
 - Financial Statements: November 2024
- **Academic and Educational Services Committee** – Committee Chair Cindy Intschert
- **Facilities Committee** - Committee Chair Stephen Todd
- **Executive Session** (if needed)
- **Personnel Committee** - Committee Chair Beth Fipps
- **Other Business**
 - Resolution 107-25: Ratification of Contracts
- **Schedule of Upcoming Meetings and Events**
 - Facilities Committee Meeting – Monday, January 13, at 4pm
 - Personnel Committee Meeting – Wednesday, January 15, at 4pm
 - Finance & Audit Committee Meeting – Wednesday, February 5, at 3pm
 - Board of Trustees Meeting – Wednesday, February 5, at 4pm
- **Adjournment**