

**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 100-25

DATE: JANUARY 8, 2025

SUBJECT: 2024-2025 BUDGET AMENDMENT
COLLEGIATE SCIENCE TECHNOLOGY ENTRY PROGRAM
(CSTEP) GRANT

GRANT PERIOD: JULY 1, 2024 – JUNE 30, 2025

WHEREAS, funds have been received from the NYS State Education Department (SED) to create a Collegiate Science Technology Entry Program (CSTEP) at Jefferson Community College;

THEREFORE, BE IT RESOLVED, that the Jefferson Community College Board of Trustees hereby approves the following budget amendment:

INCREASE REVENUE:

CSTEP Grant –Fed Grants & Contracts	2619-3011-5420	<u>\$ 206,540.00</u>
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Total Revenue Increase	\$ 206,540.00
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INCREASE EXPENDITURE:

CSTEP Grant –Prof F/T	2619-3011-6101	\$ 85,057.00
CSTEP Grant- Prof P/T	2619-3011-6102	25,144.00
CSTEP Grant- Premium Earning	2619-3011-6110	2,612.00
CSTEP Grant- State ERS	2619-3011-6201	14,019.00
CSTEP Grant- Social Security	2619-3011-6204	8,858.00
CSTEP Grant- Workers Comp	2619-3011-6205	1,158.00
CSTEP Grant- Life Insurance	2619-3011-6206	47.00
CSTEP Grant- Disability Insurance	2619-3011-6208	107.00
CSTEP Grant- Health Insurance	2619-3011-6209	15,712.00
CSTEP Grant- Instructional Supplies	2619-3011-7108	415.00
CSTEP Grant- Office Supplies	2619-3011-7109	200.00
CSTEP Grant- Indirect Cost	2619-3011-7231	13,746.00
CSTEP Grant- Student Recruitment	2619-3011-7247	5,000.00
CSTEP Grant- Travel	2619-3011-7250	7,000.00
CSTEP Grant- Workshops & Seminars	2619-3011-7253	6,500.00
CSTEP Grant- Scholarship Awards	2619-3011-7512	<u>20,965.00</u>

Total Expenditure Increase	\$ 206,540.00
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**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 101-25

DATE: JANUARY 8, 2025

SUBJECT: 2024-2025 BUDGET AMENDMENT
HIGH NEEDS NURSING GRANT

WHEREAS, the College has received State funding through the High Needs Nursing Grant to increase the number of qualified nurses entering the field as soon as possible, the focus of SUNY simulation efforts will be on undergraduate nursing enrollment. Nursing students will be able to complete up to one-third of their clinical training through quality simulation experiences;

NOW, THEREFORE BE IT RESOLVED, that the Jefferson Community College Board of Trustees approves the following operating budget amendment:

INCREASE REVENUE:

High Needs Nursing–State Grants & Contracts 2609-3011-5420 \$ 22,500.00

Total Revenue Increase \$ 22,500.00

INCREASE EXPENDITURE:

High Needs Nursing – Instructional Equipment 2609-3011-7246 \$ 22,500.00

Total Expenditure Increase \$ 22,500.00

**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 102-25

DATE: JANUARY 8, 2025

SUBJECT: 2024-2025 BUDGET AMENDMENT
LIBERTY PARTNERSHIP PROGRAM GRANT

GRANT PERIOD: SEPTEMBER 1, 2024 – AUGUST 31, 2025

WHEREAS, funds have been received from the New York State Education Department (SED) to implement a 12-month Liberty Partnership Program in conjunction with the Watertown City School District, the Watertown Family YMCA and Cornell Cooperative Extension;

WHEREAS, the Watertown Liberty Partnership Program (WLPP) will provide structured and individualized support services through a hybrid school-based, after-school, and summer program model. A total of 200 at-risk students in grades 5-12 will be served in each year of this multi-year grant;

THEREFORE, BE IT RESOLVED, that the Jefferson Community College Board of Trustees hereby approves the following budget amendment:

INCREASE REVENUE:

Liberty Partnership Grant –State Grants	2632-3011-5420	<u>\$290,480.00</u>
Total Revenue Increase		\$290,480.00

INCREASE EXPENDITURE:

Liberty Partnership Grant –Prof F/T	2632-3011-6101	64,641.00
Liberty Partnership Grant- Prof P/T	2632-3011-6102	114,660.00
Liberty Partnership Grant- Prem Earnings	2632-3011-6110	2,612.00
Liberty Partnership Grant –State ERS	2632-3011-6201	11,971.00
Liberty Partnership Grant –State TRS	2632-3011-6202	5,328.00
Liberty Partnership Grant –Social Security	2632-3011-6204	13,113.00
Liberty Partnership Grant –Workers Comp	2632-3011-6205	857.00
Liberty Partnership Grant –Life Insurance	2632-3011-6206	36.00
Liberty Partnership Grant –Disability Insurance	2632-3011-6208	72.00
Liberty Partnership Grant –Health Insurance	2632-3011-6209	20,103.00
Liberty Partnership Grant –Instr Supplies	2632-3011-7108	1,000.00
Liberty Partnership Grant –Indirect Cost	2632-3011-7231	16,426.00
Liberty Partnership Grant- Membership Fees	2632-3011-7238	4,750.00
Liberty Partnership Grant –Prof Svc Fees	2632-3011-7241	19,800.00
Liberty Partnership Grant –Travel	2632-3011-7250	<u>\$13,940.00</u>

Total Expenditure Increase	\$290,480.00
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**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 103-25

DATE: JANUARY 8, 2025

SUBJECT: 2024-2025 BUDGET AMENDMENT
NURSING EMERGENCY TRAINING GRANT

WHEREAS, the College has received funding from SUNY for the Nursing Emergency Training Grant to increase the enrollment capacity in nursing degree programs;

NOW, THEREFORE BE IT RESOLVED, that the Jefferson Community College Board of Trustees approves the following operating budget amendment:

INCREASE REVENUE:

Nursing Emerg. Grant–State Grants & Contracts 2648-3011-5420 \$ 125,000.00

Total Revenue Increase \$ 125,000.00

INCREASE EXPENDITURE:

Nursing Emerg. Grant- Prof F/T	2648-3011-6101	\$ 38,076.92
Nursing Emerg. Grant- State ERS	2648-3011-6201	4,302.69
Nursing Emerg. Grant- Social Security	2648-3011-6204	2,912.88
Nursing Emerg. Grant- Workers Comp	2648-3011-6205	380.77
Nursing Emerg. Grant- Life Insurance	2648-3011-6206	24.40
Nursing Emerg. Grant- Disability Insurance	2648-3011-6208	48.80
Nursing Emerg. Grant- Health Insurance	2648-3011-6209	13,402.08
Nursing Emerg. Grant- Instructional Equipment	2648-3011-7005	25,732.80
Nursing Emerg. Grant- Computer Equipment	2648-3011-7006	32,697.00
Nursing Emerg. Grant- Prof Service Fees	2609-3011-7246	<u>\$ 7421.66</u>

Total Expenditure Increase \$ 125,000.00

**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 104-25
DATE: JANUARY 8, 2025
SUBJECT: 2024-2025 BUDGET AMENDMENT
TRANSFORMATIONAL ASAP/ACE PROGRAM GRANT
GRANT PERIOD: SEPTEMBER 1, 2024 – AUGUST 31, 2025

WHEREAS, funds have been received from SUNY to improve student success, support innovation, and help meet the state’s future workforce needs by enhancing economic mobility through expansion of education and workforce training opportunities, increasing retention and completion of degree-seeking students, expanding or launching seamless transfer pathways and increasing operational efficiency and eliminating redundancy;

THEREFORE, BE IT RESOLVED, that the Jefferson Community College Board of Trustees hereby approves the following budget amendment:

INCREASE REVENUE:

Transf. ASAP/ACE Program- State Grants & Contracts 2658-3011-5420	<u>\$292,200.00</u>
Total Revenue Increase	\$292,200.00

INCREASE EXPENDITURE:

Transf. ASAP/ACE Program- Professional F/T	2658-3011-6101	99,983.28
Transf. ASAP/ACE Program- Professional P/T	2658-3011-6102	11,000.00
Transf. ASAP/ACE Program- State ERS	2658-3011-6201	12,000.00
Transf. ASAP/ACE Program- Social Security	2658-3011-6204	9,500.00
Transf. ASAP/ACE Program- Workers Compensation	2658-3011-6205	2,000.00
Transf. ASAP/ACE Program- Life Insurance	2658-3011-6206	73.20
Transf. ASAP/ACE Program- Disability Insurance	2658-3011-6208	143.52
Transf. ASAP/ACE Program- Scholarship Awards	2658-3011-7512	\$ <u>157,500.00</u>
Total Expenditure Increase		\$292,200.00

**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 105-25
DATE: JANUARY 8, 2025
SUBJECT: 2024-2025 BUDGET AMENDMENT
TRANSFORMATIONAL INITIATIVES FUND GRANT
GRANT PERIOD: SEPTEMBER 1, 2024 – AUGUST 31, 2025

WHEREAS, funds have been received from SUNY to improve student success, support innovation, help meet the workforce needs of the future, enhance student support services, improve academic programs, increase enrollment, and modernize campus operations;

THEREFORE, BE IT RESOLVED, that the Jefferson Community College Board of Trustees hereby approves the following budget amendment:

INCREASE REVENUE:

Transf. Initiatives Fund- State Grants & Contracts 2657-3011-5420	<u>\$103,050.00</u>
Total Revenue Increase	\$103,050.00

INCREASE EXPENDITURE:

Transf. Initiatives Fund- Professional F/T	2657-3011-6101	59,000.00
Transf. Initiatives Fund- Professional P/T	2657-3011-6102	12,000.00
Transf. Initiatives Fund- State ERS	2657-3011-6201	6,000.00
Transf. Initiatives Fund- State TRS	2657-3011-6202	1,700.00
Transf. Initiatives Fund- Social Security	2657-3011-6204	5,000.00
Transf. Initiatives Fund- Workers Compensation	2657-3011-6205	722.13
Transf. Initiatives Fund- Life Insurance	2657-3011-6206	36.60
Transf. Initiatives Fund- Disability Insurance	2657-3011-6208	72.48
Transf. Initiatives Fund- Health Insurance	2657-3011-6209	9,518.79
Transf. Initiatives Fund- Advertising	2657-3011-7203	4,000.00
Transf. Initiatives Fund-Travel	2657-3011-7250	<u>\$ 5,000.00</u>
Total Expenditure Increase		\$103,050.00

**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 106-25

DATE: JANUARY 8, 2025

SUBJECT: DONATION-JEFFERSON COUNTY EMS

WHEREAS, in 2011 the College purchased a Manikin, SIM MAN 3G Complete with 12” monitor, Tag #10105 as instructional equipment for \$65,835 with a US Department of Labor Community Based Training grant to be used by the Nursing program;

WHEREAS, the total value of the equipment has been fully depreciated and the Nursing program has no further educational use for the equipment;

WHEREAS, the College wishes to dispose of the equipment by donating the equipment to the Jefferson County EMS program to further strengthen emergency services in the community;

NOW, THEREFORE BE IT RESOLVED, that the Jefferson Community College Board of Trustees approves to donate Manikin, SIM MAN 3G Complete with 12” monitor, Tag #10105 to the Jefferson County EMS program.

**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 107-25

DATE: January 8, 2025

SUBJECT: **RATIFICATION OF CONTRACTS**
Chenango Contracting
Cornell Cooperative Extension
Lewis County Housing Needs
Volunteer Transportation Center

WHEREAS, pursuant to Jefferson Community College Board of Trustees Resolution No. 128-89, the College President approved the following contractual agreements, copies of which are attached hereto:

Chenango Contracting
(maintenance, turf field)

Cornell Cooperative Extension
(survey agreement, center for community studies)

Lewis County Housing Needs
(survey agreement, center for community studies)

Volunteer Transportation Center
(partnership agreement, transportation services)

THEREFORE, BE IT RESOLVED, that the Jefferson Community College Board of Trustees does hereby recognize and ratify the aforementioned agreements.

**JEFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO. 108-25

DATE: JANUARY 8, 2025

**SUBJECT: AUTHORIZATION FOR LEGAL ACTION CHALLENGING
SUNY'S CHANGES TO GUIDELINES ON COMMUNITY
COLLEGE PRESIDENTIAL SEARCHES**

WHEREAS, on November 12, 2024, the State University of New York (“SUNY”) Board of Trustees adopted a resolution regarding “Strengthening the Community College Presidential Search Process and Ensuring Transparency and Accountability” (the “Resolution”) which amends the SUNY Guidelines for Presidential Searches for Community Colleges (the “SUNY Guidelines”); and

WHEREAS, the Chancellor of SUNY and other SUNY officials have taken action(s) in furtherance of the aforesaid Resolution, including implementing new requirements regarding the employment contract of community college presidents; and

WHEREAS, the Board of Trustees of Jefferson Community College has been advised that the adoption and implementation of said Resolution exceeds the statutory authority granted to the SUNY Board, in contravention to statute and existing policy and/or guidelines; and

WHEREAS, the Board of Trustees of Jefferson Community College has further been advised that the SUNY Board failed to promulgate the new rules/requirements contained in the Resolution pursuant to the State Administrative Procedure Act’s statutorily required rulemaking procedure; and

WHEREAS, the Board of Trustees of Jefferson Community College has determined that it is in its best interest to institute legal action, and/or take any other appropriate legal action to protect its rights, authority and autonomy as it relates to the Community College Presidential Search Process.

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of Jefferson Community College hereby appoints Ingerman Smith, LLP, as Special Counsel for the purpose of commencing legal action against the SUNY Board of Trustees, the Chancellor of SUNY, Dr. John King, and/or any other proper parties on a cooperative basis with other community colleges and/or parties in the State Supreme Court, County of Albany, and/or other appropriate administrative agency(ies), jurisdiction(s) and/or tribunal(s), challenging the legality of the

action(s) taken by SUNY related to the Resolution, the legality of the Resolution and the action(s) that the Chancellor of SUNY and others have taken in furtherance of the aforesaid Resolution and/or take any other appropriate legal action to address issues relating to the Resolution and its impact on the interests, rights, autonomy and authority of the Jefferson Community College; and

BE IT FURTHER RESOLVED, that the Chair of the Board of Trustees of Jefferson Community College is herewith authorized to execute a retainer agreement with Ingerman Smith, LLP, and any other necessary documentation relative to this appointment, on behalf of the Board.