JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES

RESOLUTION NO.: **100-26**

DATE: **JANUARY 7, 2026**

SUBJECT: **2025-2026 BUDGET AMENDMENT**
COLLEGIATE SCIENCE TECHNOLOGY ENTRY PROGRAM (CSTEP) GRANT

GRANT PERIOD: **JULY 1, 2025 – JUNE 30, 2026**

WHEREAS, funds have been received from the NYS State Education Department (SED) to create a Collegiate Science Technology Entry Program (CSTEP) at Jefferson Community College;

THEREFORE, BE IT RESOLVED, that the Jefferson Community College Board of Trustees hereby approves the following budget amendment:

INCREASE REVENUE:		
CSTEP Grant - Federal Grants & Contracts	2621-3011-5420	$ 185,287.00
	Total Revenue Increase	**$ 185,287.00**
INCREASE EXPENDITURE:		
CSTEP Grant - Prof F/T	2621-3011-6101	$ 112,972.00
CSTEP Grant - Prof P/T	2621-3011-6102	16,626.00
CSTEP Grant - Instructional Supplies	2621-3011-7108	3,500.00
CSTEP Grant - Office Supplies	2621-3011-7109	500.00
CSTEP Grant - Indirect Cost	2621-3011-7231	12,296.00
CSTEP Grant - Student Recruitment	2621-3011-7247	9,000.00
CSTEP Grant - Travel	2621-3011-7250	4,300.00
CSTEP Grant - Workshops & Seminars	2621-3011-7253	6,800.00
CSTEP Grant - Scholarship Awards	2621-3011-7512	$ 19,293.00
	Total Expenditure Increase	**$ 185,287.00**

JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES

RESOLUTION NO.: **101-26**

DATE: **JANUARY 7, 2025**

SUBJECT: **2025-2026 BUDGET AMENDMENT**
HEATLHCARES GRANT

GRANT PERIOD: **OCTOBER 1, 2025 – SEPTEMBER 30, 2026**

WHEREAS, funds have been received from the U.S. Department of Labor- Employment Training Administration to support collaboration for the Community College HealthCARES Consortium; Strengthening Career Pathways and Promoting equity in the Health Care Social Assistance Sector;

THEREFORE, BE IT RESOLVED, that the Jefferson Community College Board of Trustees hereby approves the following budget amendment:

INCREASE REVENUE:

HealthCARES Grant - State Grants & Contracts	2677-3011-5420	$ 260,839.68
Total Revenue Increase		**$ 260,839.68**

INCREASE EXPENDITURE:

HealthCARES Grant - Professional FT	2677-3011-6101	$ 90,220.00
HealthCARES Grant - Professional PT	2677-3011-6102	17,640.00
HealthCARES Grant - State Teachers Retirement	2677-3011-6201	12,000.00
HealthCARES Grant - Social Security	2677-3011-6204	12,000.00
HealthCARES Grant - Workers Comp	2677-3011-6205	5,000.00
HealthCARES Grant - Life Insurance	2677-3011-6206	546.68
HealthCARES Grant - Disability Insurance	2677-3011-6208	600.00
HealthCARES Grant - Health Insurance	2677-3011-6209	23,000.00
HealthCARES Grant - Computer Software	2677-3011-7217	7,500.00
HealthCARES Grant - Indirect Cost	2677-3011-7231	70,109.00
HealthCARES Grant - Staff Development	2677-3011-7246	6,825.00
HealthCARES Grant - Travel	2677-3011-7250	$ 15,399.00
Total Expenditure Increase		**$ 260,839.68**

JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES

RESOLUTION NO.: **102-26**

DATE: **JANUARY 7, 2026**

SUBJECT: **2025-2026 BUDGET AMENDMENT**
HIGH NEEDS NURSING GRANT

GRANT PERIOD: **SEPTEMBER 1, 2025 - AUGUST 31, 2026**

WHEREAS, the College has received State funding through the High Needs Nursing Grant to increase the number of qualified nurses entering the field as soon as possible, the focus of SUNY simulation efforts will be on undergraduate nursing enrollment. Nursing students will be able to complete up to one-third of their clinical training through quality simulation experiences;

NOW, THEREFORE BE IT RESOLVED, that the Jefferson Community College Board of Trustees approves the following operating budget amendment:

INCREASE REVENUE:

High Needs Nursing–State Grants & Contracts	2667-3011-5430	$ 20,000.00
	Total Revenue Increase	**$ 20,000.00**

INCREASE EXPENDITURE:

High Needs Nursing – Instructional Equipment	2667-3011-7005	14,754.00
High Needs Nursing – Computer Equipment	2667-3011-7006	$ 5,246.00
	Total Expenditure Increase	**$ 20,000.00**

JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES

RESOLUTION NO.: **103-26**

DATE: **JANUARY 7, 2026**

SUBJECT: **2025-2026 BUDGET AMENDMENT**
LIBERTY PARTNERSHIP PROGRAM GRANT

GRANT PERIOD: **SEPTEMBER 1, 2025 – AUGUST 31, 2026**

WHEREAS, funds have been received from the New York State Education Department (SED) to implement a 12-month Liberty Partnership Program in conjunction with the Watertown City School District, the Watertown Family YMCA and Cornell Cooperative Extension;

WHEREAS, the Watertown Liberty Partnership Program (WLPP) will provide structured and individualized support services through a hybrid school-based, after-school, and summer program model. A total of 200 at-risk students in grades 5-12 will be served in each year of this multi-year grant;

THEREFORE, BE IT RESOLVED, that the Jefferson Community College Board of Trustees hereby approves the following budget amendment:

INCREASE REVENUE:

Liberty Partnership Grant - State Grants	2632-3011-5420	$290,480.00
	Total Revenue Increase	**$290,480.00**

INCREASE EXPENDITURE:

Liberty Partnership Grant - Prof F/T	2632-3011-6101	65,253.00
Liberty Partnership Grant - Prof P/T	2632-3011-6102	114,660.00
Liberty Partnership Grant - Prem Earnings	2632-3011-6110	2,000.00
Liberty Partnership Grant - State ERS	2632-3011-6201	11,971.00
Liberty Partnership Grant - State TRS	2632-3011-6202	5,328.00
Liberty Partnership Grant - Social Security	2632-3011-6204	13,113.00
Liberty Partnership Grant - Workers Comp	2632-3011-6205	857.00
Liberty Partnership Grant - Life Insurance	2632-3011-6206	36.00
Liberty Partnership Grant - Disability Insurance	2632-3011-6208	72.00
Liberty Partnership Grant - Health Insurance	2632-3011-6209	20,103.00
Liberty Partnership Grant - Instr. Supplies	2632-3011-7108	2,171.00
Liberty Partnership Grant - Activity Expense	2632-3011-7202	19,800.00
Liberty Partnership Grant - Indirect Cost	2632-3011-7231	16,426.00
Liberty Partnership Grant - Membership Fees	2632-3011-7238	4,750.00
Liberty Partnership Grant - Travel	2632-3011-7250	$13,940.00
	Total Expenditure Increase	**$290,480.00**

JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES

RESOLUTION NO.: **104-26**

DATE: **JANUARY 7, 2026**

SUBJECT: **2025-2026 BUDGET AMENDMENT**
LIBRARY COLLECTION GRANT

GRANT PERIOD: **July 1, 2025 – June 30, 2026**

WHEREAS, the College received funding from New York State to purchase library materials enhancing academic library collections thereby strengthening regional collections that are available via resource sharing;

THEREFORE BE IT RESOLVED, that the Jefferson Community College Board of Trustees approves the following budget amendment;

INCREASE REVENUE:		
Library Collection Grant - Revenue	2604-3011-5430	$ 6,703.00
	Total Revenue Increase	**$ 6,703.00**
INCREASE EXPENDITURE:		
Library Collection Grant - Books	2604-3011-7101	$ 6,703.00
	Total Expenditure Increase	**$ 6,703.00**

JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES

RESOLUTION NO.: **105-26**

DATE: **JANUARY 7, 2026**

SUBJECT: **2025-2026 BUDGET AMENDMENT**
SSP COLLEGE EQUIPMENT GRANT

GRANT PERIOD: **DECEMBER 2, 2025 – AUGUST 31, 2026**

WHEREAS, the College received funding from Spectroscopy Society of Pittsburgh (SSP) to purchase spectrophotometers for lab experiments;

THEREFORE BE IT RESOLVED, that the Jefferson Community College Board of Trustees approves the following budget amendment:

INCREASE REVENUE:

SSP College Equipment- Local Grants	2842-3011-5430	$ 5,000.00
	Total Revenue Increase	**$ 5,000.00**

INCREASE EXPENDITURE:

SSP College Equipment- Instructional Equip.	2842-3011-7005	$ 5,000.00
	Total Expenditure Increase	**$ 5,000.00**

JEFFERSON COMMUNITY COLLEGE

BOARD OF TRUSTEES

RESOLUTION NO.: **106-26**

DATE: **JANUARY 7, 2026**

SUBJECT: **2025-2026 BUDGET AMENDMENT**
SUNY FOOD INSECURITY SUPPORT GRANT

GRANT PERIOD: **SEPTEMBER 1, 2025 – AUGUST 31, 2026**

WHEREAS, the College has received funds from the State University of New York to support food pantry operations and other strategies to address food insecurity at SUNY community colleges;

THEREFORE BE IT RESOLVED, that the Jefferson Community College Board of Trustees hereby approves the following budget amendment:

INCREASE REVENUE:

SUNY Food Insecurity - State Grants & Contracts	2678-3011-5420	$ 15,000.00
	Total Revenue Increase	**$ 15,000.00**

INCREASE EXPENDITURE:

SUNY Food Insecurity - Professional PT	2678-3011-6102	$ 5,000.00
SUNY Food Insecurity - Operating Supplies	2678-3011-7110	5,000.00
SUNY Food Insecurity - Bldg. & Prop Maint. Repair	2678-3011-7211	$ 5,000.00
	Total Expenditure Increase	**$ 15,000.00**

JEFFERSON COMMUNITY COLLEGE

BOARD OF TRUSTEES

RESOLUTION NO.: **107-26**

DATE: **JANUARY 7, 2026**

SUBJECT: **2025-2026 BUDGET AMENDMENT**
SUNY NURSING SIMULATION FELLOWSHIP GRANT

GRANT PERIOD: **SEPTEMBER 1, 2025 – AUGUST 31, 2026**

WHEREAS, the College has received funding from SUNY to build a strong foundation by deepening Fellows' simulation skill development, expanding peer-to-peer learning opportunities, enhancing the Fellowship's reach and impact and continue the development of the SUNY Shared Simulation Resource Library;

THEREFORE BE IT RESOLVED, that the Jefferson Community College Board of Trustees hereby approves the following budget amendment:

INCREASE REVENUE:

SUNY NURSING SIM - State Grants & Contracts	2669-3011-5420	$ 20,000.00
	Total Revenue Increase	**$ 20,000.00**

INCREASE EXPENDITURE:

SUNY NURSING SIM - Professional Adjuncts	2669-3011-6103	$ 5,641.40
SUNY NURSING SIM - Professional Stipends	2669-3011-6104	8,176.00
SUNY NURSING SIM - State TRS	2669-3011-6201	1,620.75
SUNY NURSING SIM - Social Security	2669-3011-6204	1,292.85
SUNY NURSING SIM - Workers Compensation	2669-3011-6205	169.00
SUNY NURSING SIM - Travel	2669-3011-7250	$ 3,100.00
	Total Expenditure Increase	**$ 20,000.00**

JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES

RESOLUTION NO.: **108-26**

DATE: **JANUARY 7, 2026**

SUBJECT: **2025-2026 BUDGET AMENDMENT**
TRANSFORMATIONAL ASAP/ACE PROGRAM GRANT

GRANT PERIOD: **SEPTEMBER 1, 2025 – AUGUST 31, 2026**

WHEREAS, funds have been received from SUNY to improve student success, support innovation, and help meet the state's future workforce needs by enhancing economic mobility through expansion of education and workforce training opportunities, increasing retention and completion of degree-seeking students, expanding or launching seamless transfer pathways and increasing operational efficiency and eliminating redundancy;

THEREFORE, BE IT RESOLVED, that the Jefferson Community College Board of Trustees hereby approves the following budget amendment:

INCREASE REVENUE:

Transf. ASAP/ACE Program- State Grants & Contracts	2658-3011-5420	$292,200.00
	Total Revenue Increase	**$292,200.00**

INCREASE EXPENDITURE:

Transf. ASAP/ACE Program - Professional F/T	2658-3011-6101	99,983.28
Transf. ASAP/ACE Program - Professional P/T	2658-3011-6102	11,000.00
Transf. ASAP/ACE Program - State ERS	2658-3011-6201	12,000.00
Transf. ASAP/ACE Program - Social Security	2658-3011-6204	9,500.00
Transf. ASAP/ACE Program - Workers Compensation	2658-3011-6205	2,000.00
Transf. ASAP/ACE Program - Life Insurance	2658-3011-6206	73.20
Transf. ASAP/ACE Program - Disability Insurance	2658-3011-6208	143.52
Transf. ASAP/ACE Program - Scholarship Awards	2658-3011-7512	$ 157,500.00
	Total Expenditure Increase	**$292,200.00**

JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES

RESOLUTION NO.: **109-26**

DATE: **JANUARY 7, 2026**

SUBJECT: **2025-2026 BUDGET AMENDMENT**
TRANSFORMATIONAL INITIATIVE FUND GRANT

GRANT PERIOD: **SEPTEMBER 1, 2025 – AUGUST 31, 2026**

WHEREAS, funds have been received from SUNY to improve student success, support innovation, help meet the workforce needs of the future, enhance student support services, improve academic programs, increase enrollment, and modernize campus operations;

THEREFORE, BE IT RESOLVED, that the Jefferson Community College Board of Trustees hereby approves the following budget amendment:

INCREASE REVENUE:

Transf. Initiatives Fund - Federal Grants & Contracts	2657-3011-5410	$ 104,950.00
	Total Revenue Increase	**$ 104,950.00**

INCREASE EXPENDITURE:

Transf. Initiatives Fund - Professional F/T	2657-3011-6101	$ 72,027.90
Transf. Initiatives Fund - Premium Earnings	2657-3011-6110	2,089.60
Transf. Initiatives Fund - State TRS	2657-3011-6202	7,107.87
Transf. Initiatives Fund - Social Security	2657-3011-6204	5,669.99
Transf. Initiatives Fund - Workers Compensation	2657-3011-6205	745.00
Transf. Initiatives Fund - Life Insurance	2657-3011-6206	30.00
Transf. Initiatives Fund - Disability Insurance	2657-3011-6208	58.00
Transf. Initiatives Fund - Health Insurance	2657-3011-6209	15,300.00
Transf. Initiatives Fund - Advertising	2657-3011-7203	1,000.00
Transf. Initiatives Fund -Staff Development	2657-3011-7246	$ 921.64
	Total Expenditure Increase	**$ 104,950.00**

JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES

RESOLUTION NO.: **110-26**

DATE: **JANUARY 7, 2026**

SUBJECT: **2025-2026 BUDGET AMENDMENT**
TRIO GRANT

GRANT PERIOD: **SEPTEMBER 1, 2025 – AUGUST 31, 2026**

WHEREAS, the College received Federal funding through the TRIO Grant to fund initiatives to enhance instruction and student success;

THEREFORE BE IT RESOLVED, that the Jefferson Community College Board of Trustees approves the following budget amendment:

INCREASE REVENUE:

TRIO - Student Support - Federal Grants & Contracts	2540-3011-5410	$ 291,222.00
	Total Revenue Increase	**$ 291,222.00**

INCREASE EXPENDITURE:

TRIO - Student Support- Prof FT	2540-3011-6101	$ 105,000.00
TRIO - Student Support- Prof PT	2540-3011-6102	76,000.00
TRIO - Student Support- Prof Adjuncts	2540-3011-6103	1,500.00
TRIO - Student Support- Civil Service FT	2540-3011-6120	30,412.00
TRIO - Student Support- Student Tutors	2540-3011-6142	7,000.00
TRIO - Student Support- Printing	2540-3011-7104	700.00
TRIO - Student Support- Computer Supplies	2540-3011-7107	445.00
TRIO - Student Support- Instr. Supplies	2540-3011-7108	3,000.00
TRIO - Student Support- Office Supplies	2540-3011-7109	1,000.00
TRIO - Student Support- Computer Software	2540-3011-7217	4,500.00
TRIO - Student Support- Indirect Cost	2540-3011-7231	20,460.00
TRIO - Student Support- Maint. Contracts	2540-3011-7236	1,950.00
TRIO - Student Support- Membership Fees	2540-3011-7238	1,250.00
TRIO - Student Support- Prof Service Fees	2540-3011-7241	10,000.00
TRIO - Student Support- Staff Development	2540-3011-7246	9,305.00
TRIO - Student Support - Travel	2540-3011-7250	6,700.00
TRIO - Student Support- Scholarship Awards	2540-3011-7512	$ 12,000.00
	Total Expenditure Increase	**$ 291,222.00**

JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES

RESOLUTION NO.: **111-26**

DATE: **JANUARY 7, 2026**

SUBJECT: **ACADEMIC CALENDAR 2026-2027**

WHEREAS, Jefferson Community College Board of Trustees Resolution No. 118-85 directs the formation each year of the Academic Calendar Workgroup for the purpose of reviewing and recommending the academic calendar; and

WHEREAS, the Academic Calendar Workgroup has proposed an academic calendar for 2026-2027as described in a memorandum dated December 8, 2025;

NOW, THEREFORE, BE IT RESOLVED, that the Jefferson Community College Board of Trustees hereby adopts the attached academic calendar for 2026-2027 as developed and recommended by the Academic Calendar Workgroup.

JEFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES

RESOLUTION NO. **112-26**

DATE: **JANUARY 7, 2026**

SUBJECT: **APPROVAL OF PROGRAM REACTIVATION AND REVISIONS**
Criminal Justice Certificate

BE IT RESOLVED, that the Jefferson Community College Board of Trustees approves reactivation and revisions to the Criminal Justice Certificate program as outlined in the attached proposal.

JEFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES

RESOLUTION NO. **113-26**

DATE: **JANUARY 7, 2026**

SUBJECT: **APPROVAL OF PROGRAM REVISIONS**
Criminal Justice A.S.

BE IT RESOLVED, that the Jefferson Community College Board of Trustees approves revisions to the Criminal Justice A.S. degree program as outlined in the attached proposal.

JEFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES

RESOLUTION NO. **114-26**

DATE: **JANUARY 7, 2026**

SUBJECT: **APPROVAL OF PROGRAM REVISIONS**
Human Services A.S.

BE IT RESOLVED, that the Jefferson Community College Board of Trustees approves revisions to the Human Services A.S. degree program as outlined in the attached proposal.

JEFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES

RESOLUTION NO. **115-26**

DATE: **JANUARY 7, 2026**

SUBJECT: **APPROVAL OF PROGRAM REVISIONS**
Mathematics A.S.

BE IT RESOLVED, that the Jefferson Community College Board of Trustees approves revisions to the Mathematics A.S. degree program as outlined in the attached proposal.

JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES

RESOLUTION NO.: **116-26**

DATE: **January 7, 2026**

SUBJECT: **RATIFICATION OF CONTRACTS**
Bibliotheca
DANC
Ellucian
OCC Small Business Development Center
Spectrum

WHEREAS, pursuant to Jefferson Community College Board of Trustees Resolution No. 112-26, the College President approved the following contractual agreements, copies of which are attached hereto:

Bibliotheca
(Service & Maintenance Agreement, Library)

Development Authority of the North Country (DANC)
(Survey Agreement, Center for Community Studies)

Ellucian
(Software Agreement, Banner 8 Self-Service)

OCC Small Business Development Center
(MOU, training services)

Spectrum
(Service Agreement, Fiber Internet & Wiring)

THEREFORE, BE IT RESOLVED, that the Jefferson Community College Board of Trustees does hereby recognize and ratify the above agreements.

JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES

RESOLUTION NO.: **117-26**

DATE: **JANUARY 7, 2026**

SUBJECT: **2026-2027 HOLIDAY SCHEDULE**

The College will be closed for business on the following days:

Monday,	09/07/26	Labor Day
Thursday,	11/26/26	Thanksgiving Day
Friday,	11/27/26	College Closed – Observed in lieu of Columbus Day
Friday,	12/25/26	Christmas Day
Monday,	12/28/26	College Closed – Observed in lieu of President's Day
Tuesday,	12/29/26	College Closed – Observed in lieu of Veteran's Day
Wednesday,	12/30/26	College Closed – Observed in lieu of floating holiday
Thursday,	12/31/26	College Closed – Observed in lieu of floating holiday
Friday,	01/01/27	New Year's Day
Monday,	01/18/27	Dr. Martin Luther King Jr. Day
Monday,	05/31/27	Memorial Day
Monday,	07/05/27	Independence Day (Observed)