

**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 175-26

DATE: July 8, 2026

SUBJECT: 2025-2026 BUDGET
Micron Technology Grant

GRANT PERIOD: May 1, 2026 - May 31, 2028

WHEREAS, funds have been received from Micron Technology Inc., for the purpose of funding Jefferson's Education for Workforce to Employ Learners (JEWEL) Megatronics Program.

THEREFORE, BE IT RESOLVED, that Jefferson Community College Board of Trustees hereby approves the following budget:

INCREASE REVENUE:

Micron Technology - Local Grants	2843-3011-5430	\$	750,000.00
Total Revenue Increase		\$	750,000.00

INCREASE EXPENDITURE:

Micron Technology - Professional Full Time	2843-3011-6101	\$	534,081.92
Micron Technology - State Teachers Retirement	2843-3011-6202		36,552.29
Micron Technology - TIAA CREF	2843-3011-6203		12,234.55
Micron Technology - Social Security	2843-3011-6204		40,857.27
Micron Technology - Workers Compensation	2843-3011-6205		5,340.82
Micron Technology - Life Insurance	2843-3011-6206		610.00
Micron Technology - Disability Insurance	2843-3011-6208		604.00
Micron Technology - Health Insurance	2843-3011-6209		45,719.15
Micron Technology - Advertising	2843-3011-7203		4,500.00
Micron Technology - Student Recruitment	2843-3011-7247		4,500.00
Micron Technology - Travel	2843-3011-7250		8,000.00
Micron Technology - Workshops & Seminars	2843-3011-7253		8,000.00
Micron Technology - Scholarships	2843-3011-7512	\$	49,000.00
Total Expenditure Increase		\$	750,000.00

**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 176-26

DATE: July 8, 2026

SUBJECT: 2025-2026 BUDGET
SUNY WDT Customer Service Excellence Training 3

GRANT PERIOD: June 5, 2026 - June 19, 2026

WHEREAS, funds have been received from SUNY Workforce Development to provide Customer Service Excellence training to employers.

THEREFORE, BE IT RESOLVED, that Jefferson Community College Board of Trustees hereby approves the following budget:

INCREASE REVENUE:

SUNY WDT - State Grants	2701-3011-5420	\$	<u>3,240.00</u>
Total Revenue Increase		\$	3,240.00

INCREASE EXPENDITURE:

SUNY WDT - Indirect Cost	2701-3011-7231	\$	720.00
SUNY WDT - Scholarship Awards	2701-3011-7512	\$	<u>2,520.00</u>
Total Expenditure Increase		\$	3,240.00

**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 177-26

DATE: July 8, 2026

SUBJECT: 2026-2027 ANNUAL PURCHASING POLICY REVISION

WHEREAS, by resolution No. 132-93 dated July 7, 1993, the Board of Trustees adopted a Purchasing Policy; and

WHEREAS, revisions to the policy were adopted by Resolutions No. 159-07, 104-09, 176-10, 164-11, 146-12, 144-14, 154-15, 163-16, 158-17, 127-18, 164-18, 173-19, 147-20, 156-21, 141-22, 189-22, 147-24; 159-25; and

WHEREAS, in keeping with current business practices and updated standards for procurement of materials, equipment and supplies necessary to meet College objectives, it is necessary to review, update and revise the Purchasing Policy annually;

NOW, THEREFORE BE IT RESOLVED, that the Jefferson Community College Board of Trustees hereby amends the aforementioned resolutions and adopts the attached Purchasing Policy.

**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 178-26
DATE: July 8, 2026
SUBJECT: 2026-2027 OPERATING BUDGET

WHEREAS, Jefferson Community College anticipates serving 1,004 full-time students as well as enrolling students for 20,342 part-time credit hours during the 2026-2027 academic year. Base State Aid FTE at 1,614.8.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby adopts the Jefferson Community College 2026–2027 Operating Budget in the amount of \$27,203,587, with a sponsor contribution of \$5,809,870 and a State share of \$6,548,637.

**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 179-26

DATE: July 8, 2026

SUBJECT: 2026-2027 TUITION AND FEE SCHEDULE

WHEREAS, the Jefferson Community College Board of Trustees hereby adopts the following Tuition and Fee Schedule for the 2026-2027 academic year:

TUITION:

New York State Residents who are residents of the sponsorship area or non-residents of the sponsorship area who present a Certificate of Residence:

Full-Time	\$5,664 per academic year
Part-Time	\$ 236 per credit hour

New York State residents who are not residents of the sponsorship area and do not present a Certificate of Residence:

Full-Time	\$11,496 per academic year
Part-Time	\$ 479 per credit hour

Non-New York State Residents:

Full-Time	\$11,016 per academic year
Part-Time	\$ 459 per credit hour

STUDENT SERVICE FEES: -

Fees deducted from operating costs as offsetting revenue:

Capital Fee (Out of State/International Students)	\$ 150 per semester
Non-Credit Course Fee	variable (\$10-\$500)
Document/Check Replacement Fee	\$ 15 per copy
Transcript Fee	\$ 10 per copy
Health Transcript Fee	\$ 10 per occurrence
Facsimile Fee (Official Documents)	\$ 10 per occurrence
Processing Fee, Directed Study	\$ 25 per course
Credit by Examination Fee	\$ 20 per credit hour
College-Level Examination Program	\$ 25 per exam
Returned Check Fee	\$ 25 per check
Parking Fines	variable (\$10-\$100)
Technology Fee	\$ 18 per credit hour
Computer Lab Fee (Community Members)	\$ 45 per semester

Clinical/Course Lab/Online/Materials Fee	variable (\$5-\$200) per credit hour
--	--------------------------------------

Nursing Materials Fee	\$ 380 per semester
-----------------------	---------------------

FEES CHARGED TO STUDENTS BY SEPARATE ASSOCIATIONS:

(i.e. Faculty-Student Association or by self-sustaining operations)

*Comprehensive Student Fee	\$ 22 per credit hour
Comprehensive Student Fee – (Summer/Winter)	\$ 10 per credit hour
Identification Card Fee (replacement)	\$ 30
Diploma Fee (replacement)	\$ 50
Alumni Fee (optional)	\$ 15 per semester
Bookstore Fee	\$ 28 per credit hour

*Not applicable for extension site courses; (fees included: student resource, parking, commencement, new student services, and identification card)

**JEFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 180-26

DATE: July 8, 2026

SUBJECT: BEAU'S LAW POLICY

BE IT RESOLVED, that the Jefferson Community College Board of Trustees does hereby approve the attached Beau's Law Policy.

Jefferson Community College

New York State Education Law §6438-d (Beau's Law)

Policy of Notification of Parent, Guardian, or Emergency Contact for Alcohol and Controlled Substance Violations

Purpose

Jefferson Community College is committed to protecting student health and safety while respecting student privacy.

In accordance with **FERPA and New York State Education Law §6438-d (Beau's law)**, Jefferson Community College maintains the following policy regarding when a parent, guardian, or designated emergency contact **may be notified** if a student **under the age of 21** is involved in certain alcohol- or controlled substance-related incidents.

Effective July 1, 2026, and in accordance **with FERPA and New York State Education Law §6438-d**, this policy establishes the framework under which Jefferson Community College may notify a student's parent(s), guardian(s), or designated emergency contact(s) when a student under the age of 21 is involved in certain alcohol- or controlled substance-related violations or incidents. The purpose of this policy is to promote student health and safety, ensure transparency regarding notification practices, and clarify how Jefferson Community College exercises its discretion under FERPA and applicable New York State law.

Policy

Jefferson Community College maintains a policy regarding the notification of a student's parent(s), guardian(s), or emergency contact(s) when a student under the age of 21 is involved in certain alcohol or controlled substance-related violations or incidents.

Notification decisions are made by authorized institutional offices and are guided by considerations of student health, safety, and welfare, as well as compliance with applicable federal and state laws.

This policy applies to:

1. All students enrolled at Jefferson Community College who are under the age of 21; and
2. Involved in alcohol and controlled substance-related incidents, whether occurring on or off campus, which are addressed through institutional processes.

Incidents subject to notification:

A parent, guardian, or emergency contact may be notified when a student under the age of 21 is involved in one or more of the following, including but not limited to:

1. Violations of institutional rules or policies related to the use or possession of alcohol or a controlled substance;
2. Violations of federal, state, or local laws involving alcohol or controlled substances; and
3. Alcohol or controlled substance-related medical emergencies, including:
4. Hospitalization;
5. Overdose; or
6. Other situations presenting a serious risk to the student's health or safety.

**JEFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 181-26

DATE: July 8, 2026

SUBJECT: POSTHUMOUS DEGREE POLICY

BE IT RESOLVED, that the Jefferson Community College Board of Trustees does hereby approve the attached Posthumous Degree Policy.

JEFFERSON COMMUNITY COLLEGE

Posthumous Degree Policy

POLICY STATEMENT: Upon the request of a family member, survivor, or legal representative, the College may award a degree posthumously to matriculated students whose passing occurred during their enrollment.

BACKGROUND: The State University of New York (SUNY) adopted a Posthumous Degrees resolution on December 5, 2023 authorizing the Chancellor to establish policy and/or procedures governing the awarding of posthumous degrees across SUNY campuses following engagement with relevant stakeholders. On July 18, 2025, the Executive Vice Chancellor for Academic Affairs and Provost provided each community college and State-operated campus with guidance on implementing a posthumous degree policy, developed through local shared governance processes, to ensure alignment with the new SUNY policy.

PROCESS:

A family member, survivor, or legal representative may request that the College award a degree posthumously. A campus representative may also initiate the request by obtaining consent from one of the aforementioned parties.

The degree may be awarded if the following conditions have been satisfied:

1. Verification of the student's passing must be provided to the College.
2. The student must have been in good academic and conduct standing at the time of passing.
3. The student must have earned a minimum of 30 credits toward the degree, with at least 9 credits being awarded by Jefferson Community College.

A cost-free diploma and/or transcript may be issued to the family upon request.

Requests that **do not** meet the designated conditions for being granted a posthumous degree:

1. The President, or Provost, Vice President for Academic and Student Affairs as designee may approve exceptions to cases that do not meet condition 2 or 3 listed above if the criteria were not met due to extenuating circumstances that impacted student's standing.

2. The President, or Provost, Vice President for Academic and Student Affairs as designee, may consider alternate honors for those who do not meet the above conditions and for whom an exception is not approved.

**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 182-26

DATE: July 8, 2026

SUBJECT: RATIFICATION OF CONTRACTS
Faculty Student Association (FSA)
Jefferson FSA Auxiliary (JFSAA)
Nova Information Group
Ovid Technologies, Inc
State University of New York (SUNY)

WHEREAS, pursuant to Jefferson Community College Board of Trustees Resolution No. 119-26, the College President approved the following contractual agreements, copies of which are attached hereto:

Faculty Student Association (FSA)

(memorandum of understanding, commencement reimbursement)

Jefferson FSA Auxiliary (JFSAA)

(memorandum of understanding, door swipe access system upgrade)

Nova Information Group

(professional service agreement, student retention)

Ovid Technologies, Inc

(nursing journal renewal, library services)

State University of New York (SUNY)

(participating institution agreement, slate)

THEREFORE, BE IT RESOLVED, that the Jefferson Community College Board of Trustees does hereby recognize and ratify the above agreements.