



**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

MEETING NOTICE

TO: Members of the Board of Trustees
Jefferson Community College

FROM: Michaela Frederick

DATE: May 28, 2025

SUBJECT: June 2025 Meeting

The June 2025 meeting of the Jefferson Community College Board of Trustees will be held on **Wednesday, June 4, 2025, at 4:00 p.m. in the Board Room, Room 6-220, Jules Center,** Jefferson Community College, 1220 Coffeen Street, Watertown, NY.

The agenda is attached. Resolutions will be posted on the Board of Trustees [web page](#) no later than Tuesday, June 3, 2025.



JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES
Wednesday, June 4, 2025
4:00 p.m.

MEETING AGENDA

- **Call to Order**
- **Approval of Minutes** – May 7, 2025
- **Introductions**
- **Privilege of the Floor**
- **Updates**
 - Senate – Tim Grosse
 - JCC Foundation – Maureen Aiken
 - Student Trustee – Genesis Crice
- **President's Report**
- **Finance and Audit Committee** – Committee Chair Damon Draught
 - Budget Amendments:
Resolution 149-25: 2024-2025 Budget Amendment: HeathCARES Grant
Resolution 150-25: 2024-2025 Budget Amendment: VA Reporting Fees Grant
 - Budget Transfer:
Resolution 151-25: 2024-2025 Budget Transfer: HealthCARES Grant
Resolution 152-25: 2024-2025 Budget Transfer: Nursing Emergency Training Grant
 - Financial Statements: April 2025
- **Academic and Educational Services Committee** – Committee Chair Cindy Intschert
- **Facilities Committee** - Committee Chair Stephen Todd
- **Nominating Committee** – Committee Chair Nathan Hunter
- **Executive Session** (*if needed*)
- **Personnel Committee** - Committee Chair Beth Fipps
 - Resolution 153-25: 2025 Continuing Appointment - Professional Staff
 - Resolution 154-25: 2025 Promotion - Professional Staff
- **Other Business**
 - Resolution 155-25: Ratification of Contracts
 - Resolution 156-25: Recognition of Service – Gen Crice
- **Schedule of Upcoming Meetings** (*Held in Board Room 6-220 unless otherwise noted*)
 - Academic and Educational Services Committee – Wednesday, June 18, at 3pm
 - Personnel Committee Meeting – Wednesday, June 18, at 4pm
 - Finance & Audit Committee Meeting – Wednesday, July 2, at 3pm
 - Board of Trustees Meeting – Wednesday, July 2, at 4pm
- **Adjournment**