



## Academic Forgiveness Application

Student ID/ J Number: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Student Name: \_\_\_\_\_ Degree Program: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**Jefferson Community College recognizes that some students may begin college and receive poor grades. Often students stop attending and return many years later only to have grades from their academic history negatively impact their current academic status.**

- Eligibility:
  - Any matriculated student having an absence from the College for at least six consecutive fall and spring semesters since their last enrollment not including winter or summer
  - A cumulative GPA below 2.0
  - Has completed 12 imputed credits since returning to the College with a minimum cumulative GPA of 2.0
  - Has not previously earned a degree or certificate; may apply for academic forgiveness.
- Once approved for academic forgiveness, the student's grades below a C earned prior to the student's return are excluded from their cumulative GPA. All other grades will remain a part of the student's cumulative GPA. The excluded course(s) cannot be re-included later to complete academic requirements.
- Students will receive credit toward graduation requirements for all coursework successfully completed prior to the granting of the academic forgiveness provided the grade is a C or better. All grades following return to the College will be included in the cumulative GPA and the degree program.
- All prior coursework and grades will remain on the transcript to reflect an accurate academic history.
- Only one academic forgiveness will be granted during a student's academic career at Jefferson. Once academic forgiveness is established, it will not be reversed.

**Financial Aid Implications – Please note:** All academic history must be considered in your satisfactory academic progress review. Academic progress and financial aid eligibility do not always align. If you currently have a financial aid hold on your account, you will need to contact Financial Services to discuss eligibility.

**Complete page 2 for acknowledgement and signature.**

**Please acknowledge each eligibility item below by checking the box on the left.**

- I have an absence from Jefferson for a minimum of six consecutive semesters.
  - Last semester attended prior to returning: \_\_\_\_\_
- My cumulative GPA prior to returning to Jefferson is below 2.0.
- Completed 12 credits upon returning to Jefferson with a cumulative GPA of 2.0.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Advisor Printed Name (If not completing electronically): \_\_\_\_\_

Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**(ATTACH UNOFFICIAL TRANSCRIPT)**

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**FOR STUDENT RECORDS OFFICE USE ONLY:**

Confirmation by Student Records Office that the Academic Forgiveness has been processed:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_