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Additional, Concurrent Matriculation Request Form

Jefferson Community College, Watertown, NY

Instructions: Please complete the information below; obtain the appropriate signatures and return this form to the Enrollment Services Office in the semester for which the change is to be made.

Student Name: _____ **Student ID Number:** _____
(Please Print Neatly)

Change to be effective for: ___ Fall ___ Winter ___ Spring ___ Summer Year: _____

Primary Program:

Major/Program of Study: _____

Degree: ___ A.S ___ A.A. ___ A.A.S. ___ CERT

*Math/Science, OTEC, HAT, BUS Potsdam and Childhood Education majors, please indicate concentration: _____

Expected Date of Graduation: _____
Month Year

Secondary Program:

Major/Program of Study: _____

Degree: ___ A.S ___ A.A. ___ A.A.S. ___ CERT

*Math/Science, OTEC, HAT, BUS Potsdam and Childhood Education majors, please indicate concentration: _____

Expected Date of Graduation: _____
Month Year

Please provide reason(s) for making this request: _____

Required Signatures

Student Signature

Date

*Authorized Signature

Date

Student Records

Date Processed

*Must be signed by the Associate VP of the new program or by an authorized advisor.

NOTE: A minimum of 15 residency credit hours must be successfully completed for each additional degree or certificate. Individual Studies must be the primary degree unless a certificate program is primary.

Please refer to the current Jefferson Community College catalog for information on approved programs of study and guidelines for matriculation in additional/concurrent degree/certificate programs.