PROGRAM OVERVIEW

The Home-Based Child Care Training program provides participants with the knowledge, skills, and support to become in-home childcare providers. Lewis County, Jefferson County, the Community Action Planning Council (CAPC), Jefferson Community College (JCC), and the Small Business Development Center (SBDC) have collaborated to design and launch this innovative program. The program is provided at no cost to participants through the generous sponsorship of Lewis and Jefferson Counties.

Your child care provider career starts at Jefferson

The home-based child care program is designed to prepare you to become a Home-Based Child Care Provider. At the conclusion of the program, participants are expected to have gained NYSOCFS approval to operate a home-based child care program and will have earned a Certificate of Completion from JCC. This certificate signifies competencies in early childhood education and small business management.

PROGRAM BENEFITS

Let us help you start your own home-based child care business!

- Become a Home-Based Child Care Provider within four months
- Free training (Health & Safety, Red Cross, Small Business Workshops, & Family Policy Handbook workshop)
- Child care Stipend available to help you attend workshops and one-on-one meetings
- Earn 3 College Credits at JCC by taking Introduction to Early Childhood
- Program Coordinator assigned to provide individual mentorship through the program
- SBDC Advisor assigned for one-on-one business counseling
- CAPC Regulator assigned to provide guidance on NYSOCFS approval
- Access free supplies to help you start your new business
- Access to a Child Care Providers closed Facebook group

Program requirements for Home-Based Child Care Training

Effective Spring 2022

Business Requirements (16 non-credit hours)	Non-Credit Hours
SBDC Module 1: Introduction to Entrepreneurship	2
SBDC Module 2: Small Businesses Accounting	2
SBDC Module 3: Risk Management	2
SBDC Module 4: Marketing	2
SBDC Module 5: Self-Care	2
JCC Family Policy Handbook Workshop – Part I	3
JCC Family Policy Handbook Workshop – Part II	3

Health and Safety Requirements (20 non-credit hours)	Non-Credit Hours
CAPC Health & Safety Training	15
Red Cross First Aid & CPR Training	5

Health and Safety Requirements (3 credit hours)	Credit Hours
ECD - 101 Introduction to Early Childhood Care and Education	3

Total Non-Credit hours 26
Total Credit hours 3

PROGRAM ADMISSIONS

Cost: Grant funding coverages full cost of program. Funding available to residents of Jefferson County or Lewis County.
All participants must provide proof and status of Covid-19 vaccination.

Step 1: Complete Interest Form. Pre-registration deadline is March 7, 2022.
Step 2: Complete the NYS Division of Child Care Services Child Day Care Orientation (2-hour online course).
Orientation Link: https://ocfs.ny.gov/programs/childcare/providers/cdc-orientation.php
Step 3: Request an OCFS Application upon completing the NYS Division of Child Care Services Child Day Care Orientation
Step 4: Attend Program Kick-Off Meeting to finalize admissions

Information Session Schedule

- Thursday January 13, 2022, 10:00am-11:00am, JCC Watertown Campus, Building E, Room 117, or via Zoom Meeting
- Tuesday January 25, 2022, 6:30pm-7:30pm, JCC Watertown Campus, Building E, Room 117, or via Zoom Meeting
- Saturday February 5, 2022, 10:00am-11:00am, Lewis County Education Center, Lowville, NY, Room 1, or via Zoom Meeting

Program Kick-Off Meeting

March 8, 2022, 6:00pm. (Attendance required to confirm program admission.)

PROGRAM SCHEDULE

Cohort II is scheduled for March 2022 – December 2022.

- Total program participant time commitment is approximately 30 hours, or 1-5 hours per week including independent work over the course of 6 months.
- Non-credit and credit training schedule TBA.
- Training is available virtually and in person at the Lewis County Education Center and JCC Campus.