



## Verification Worksheet

Student's Name _____	J# _____	Phone # _____
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**Section I: Family Information**

What is your marital status **as of TODAY**?

- Never Married                       Married: Month & Year Married \_\_\_\_\_
- Divorced or Widowed and **have not** Re-Married: Month & Year Divorced or Widowed \_\_\_\_\_
- Divorced or Widowed but **have** Re-Married: Month & Year Re-Married \_\_\_\_\_
- Separated (not due to military deployment): Month & Year separated \_\_\_\_\_

**Section II: Household Size & Number in College**

**Please list yourself first (and then your spouse, if you are currently married – even if you were not married in 2018) AND**

**Your children and other people – (if they now live with you and you and/or your spouse provides more than half of their support). Attach a separate sheet if needed.**

Full Name	Age	Relationship to you	College Name & State (If attending college)
		<i>Self</i>	<i>Jefferson Community College / NY</i>

**Section III: Verification of 2018 Income**

**Student (and spouse if applicable)**

- I (we) filed a 2018 Income tax return. Student: Yes\_\_ No\_\_ Spouse: Yes\_\_ No\_\_.  
If you did not use the Data Retrieval tool on the FAFSA, please submit a copy of your 2018 income tax return including all schedules **or** request a 2018 Record of Account from the IRS.
- I (we) had income from work in 2018 but did not and were not required to file a 2018 income tax return. Please submit separate 2018 Verification of Non-Filing Letters for you (and your spouse if married) from the IRS **and** copies of all 2018 W2's.
- I (we) did not file and did not have any income earned from work in 2018. Please submit separate 2018 Verification of Non-Filing Letters for you (and your spouse if married) from the IRS **and** include all sources of untaxed income in Section IV on the back of this form.

**Section IV: 2018 Excluded Income Information (only what is NOT reported on a tax return)**

- Student and/or Spouse**
1. AFDC, Public Assistance, Section 8 or SNAP ..... \$ \_\_\_\_\_
  2. Social Security, SSI or SSD ..... \$ \_\_\_\_\_
  3. Veteran's Education Benefits ..... \$ \_\_\_\_\_
  4. Other (**please list source of income or benefit below**) ..... \$ \_\_\_\_\_  
 Source of income \_\_\_\_\_  
 Source of income \_\_\_\_\_
  5. Child Support you and/or your spouse **paid** to someone else in 2018 because of divorce or separation or as a result of legal requirements..... \$ \_\_\_\_\_

**List only the amount actually paid during 2018.**

Child's Name	Age	Child's Name	Age

The child support above was paid to: \_\_\_\_\_

The child support above was paid by: \_\_\_\_\_

**Section V: Family 2018 Untaxed Income (List ONLY what was received in 2018)**

1. Child support received in 2018 for family members listed in Section II ..... \$ \_\_\_\_\_ Monthly
2. Veterans' non-educational benefits such as Disability, Death Pensions, or Dependency & Indemnity Compensation (DIC) or VA WorkStudy..... \$ \_\_\_\_\_ Monthly
3. Payments to tax-deferred pension and saving plans reported on the 2018 W2 form in boxes 12a through 12d, with a code of D, E, F, G, H or S.  
**\*Do not include DD\*** ..... \$ \_\_\_\_\_ Year
4. Payments received from Worker's Compensation..... \$ \_\_\_\_\_ Monthly
5. Payments received from Disability (other than Social Security Disability)..... \$ \_\_\_\_\_ Monthly
6. Unemployment Compensation **not** reported on your income tax return..... \$ \_\_\_\_\_ Monthly
7. Amount of money earned from employment **not** reported on a tax return..... \$ \_\_\_\_\_ Year
8. Amount of money received or paid on the student or behalf by someone else.... \$ \_\_\_\_\_ Year
9. Other (please specify)..... \$ \_\_\_\_\_ Monthly
10. BAS if military **or** Housing, food and other living allowances if clergy. Please indicate if you (and/or your spouse) were active duty military of a member of the clergy in 2018..... \$ \_\_\_\_\_ Year

Student: Yes \_\_\_ No \_\_\_

Spouse: Yes \_\_\_ No \_\_\_

(please circle one): Enlisted Officer Clergy

(please circle one): Enlisted Officer Clergy

Name: \_\_\_\_\_

J# \_\_\_\_\_

**Section VI: Asset Information**

Report the net value of assets as of the day you first completed the FAFSA. The net value is defined as the cash out or sale value minus debt directly related to the asset.

**Student (and Spouse if married)**

Cash, Savings, and Checking ..... \$ \_\_\_\_\_

Real Estate ..... \$ \_\_\_\_\_

(Ex: land, rental property, second home. DO NOT INCLUDE THE HOME YOU LIVE IN)

Investments ..... \$ \_\_\_\_\_

(Ex: 529 plans, CD's, trusts, mutual funds, stocks, bonds, etc.)

Business..... \$ \_\_\_\_\_

(Ex: land, buildings, inventories, equipment, machinery, etc. **Note:** Do not report small Businesses that you and/or your spouse own that has 100 or fewer full time employees.

Investment farms (do not include a farm you live on and operate)..... \$ \_\_\_\_\_

**Section VII: Required Signatures**

Each person signing below certifies that all of the information reported is complete and accurate.

**Warning:** If you give false or misleading information on this worksheet, you may be fined; be sentenced to jail, or both.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

**Important:** Each line must be completed even if the answer is zero.

Incomplete forms will be returned for completion which will cause delays in processing your financial aid.

Please DO NOT make corrections to your FAFSA application once you have submitted this form.

Upon completion of your verification, any necessary changes will be made electronically by our office.

**Please return this form to:**

**SUNY Jefferson - Enrollment Services  
1220 Coffeen Street  
Watertown, NY 13601**