Dear Student:

Our records indicate that with your current coursework and potential registration for the next semester you have reached an aggregate of at least 80 credit hours attempted. This is a combination of your credit hours attempted at JCC and also includes any transfer credit you might have. In order for you to be eligible for future financial aid at Jefferson Community College you must complete the **Financial Aid 150% Review Form**.

Further explanation of requirement: According to federal regulations, financial aid recipients (including students receiving only student loans) must be able to complete your degree within the 150% point of required credits. For example, if you are enrolled in a program requiring 60 credits to earn the degree, you may lose eligibility once you have attempted over 90 credits.
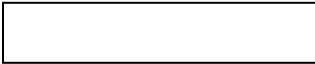
Next Steps:
- **Complete the 150% form enclosed with this letter with your Faculty Advisor**. **Please note**: Your advisor does not have a copy of this form, so please bring this form with you when you meet. If you forget the form, it is available online, or you can stop by the Financial Services Office before your meeting takes place. If your faculty advisor is not available, and you need to see an advisor in the Advising, Career, and Transfer Center, you will need to make an appointment to do so. If you need to see an advisor in the Advising Center, please be sure to run a degree audit through your SOAR account on the MyJCC portal to take with you and have the form completed as much as you can prior to your appointment.
- Make sure that the graduation plan you have submitted reflects your current degree program. For example, if you are a Math/Science major who is planning on entering the Nursing program, but have not yet been accepted into the program, the degree plan you submit must be for the current Math/Science major. **The review form should list <u>all</u> of the courses that you need to graduate and the semesters in which you will take the classes.**
- You and your advisor must sign and date the form.
- If you are currently enrolled in coursework, your form may be delayed until final grades from the current term have been finalized.
- Submit to the Financial Services Office for review. Please allow 2-3 weeks for the form to be reviewed.

No federal financial aid for the upcoming semesters will be awarded until the review form is completed and approved. Federal financial aid includes student loans, Pell grants, SEOG grants and work-study. If you are graduating this semester and/or are not planning to return to Jefferson Community College in the future please email financialservices@sunyjefferson.edu. And let us know, so that we can take you off of the notification list for this form. If you have any questions regarding this matter, please feel free to contact the Financial Services Office at 786-2355.

Sincerely,
Financial Services Office   *~See Reverse Side~*

Request for Review of Academic Record for
Financial Aid Eligibility beyond the 150% Point

Students are expected to complete an associate degree by attempting no more than 150% of the credits required for the degree. For an example, a program requiring 60 credits for graduation must be completed in 90 hours attempted. When a student exceeds the maximum number of credits, the file will be reviewed for continued federal financial aid eligibility.

Name: _____ Campus ID: J_____

Address: _____

Phone Number: _____ Expected Graduation Date (month/year): _____

Degree Program: _____ Concentration (if applicable):_____

The following is my plan for graduation. I expect to take the following courses in the indicated semesters in order to graduate by the date listed above **(list ALL courses required for graduation)**. I understand that I may modify this plan to take different courses as long as the new course selections fulfill a degree requirement. I will notify the financial aid office if my plan changes or I change majors.

Course	Semester	Course	Semester

I understand that if I withdraw or fail any of the courses, I may lose my financial aid eligibility permanently at Jefferson Community College.

Student Signature: _____ Date: _____

Advisors: please sign below indicating that you have worked with this student to create a plan for graduation as outlined above.

Advisor signature: _____ Date: _____
This form will not be reviewed without an advisor's signature

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FOR FINANCIAL SERVICES OFFICE USE ONLY:
Total Number of Attempted Hours: _____   Total Number of Transfer Hours: _____
Total Number of Earned Hours: _____   Cumulative Grade Point Average: _____
Notes: _____
Change of Major: _____   Sap Code: _____ Completion Rate: _____
Transfer credits: _____
Previous Degrees: _____
Financial Aid Action: Approved   Denied Signature: _____