



**WALKER FACULTY RESOURCE ENDOWMENT  
FACULTY MINI-GRANT PROGRAM**

**Cover Sheet**

**PART A:**

Title of Project: \_\_\_\_\_

Division: \_\_\_\_\_

Program: \_\_\_\_\_

**PART B:**

Submitted By (Name and Title): \_\_\_\_\_

Department: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

**PART C:**

Expected Dates of Project: \_\_\_\_\_

Amount of Request: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Signature of Department Chair: \_\_\_\_\_

Signature of Associate Vice President: \_\_\_\_\_

*Foundation Use Only*

*Date Received* \_\_\_\_\_

*Initials* \_\_\_\_\_

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**Application Form**

**Title of Project:** \_\_\_\_\_

**Budget Request:** \_\_\_\_\_

**Have you sought other sources of funding for this project?** \_\_\_\_\_

**Is this project eligible for funding from any other funding-source? If so, what source?**

\_\_\_\_\_

**BRIEF PROJECT DESCRIPTION AND OUTCOMES**

Include the following elements in your description:

(a) How does your project advance the goals identified in **Jefferson's Strategic Plan 2020**?

(b) How will this project benefit students and/or the college community?

(c) How does the project contribute to your professional development?

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**SCHEDULE OF ACTIVITIES:** (Include beginning and ending dates of project.)

**EVALUATION:** (How will you determine whether you achieved your outcomes?)

**SUSTAINABILITY:** (If this project will recur in subsequent years, how will you fund it?)

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**BUDGET REQUEST:**

If the Foundation cannot award full-funding to your project, will you accept partial funding?

- Yes       No

(List each item separately with cost. **Please prioritize budget items with the items most critical to the success of your project listed first.**)

Items	Cost
<b>Total</b>	